

MEETING:	Cabinet
DATE:	Wednesday, 10 February 2016

2016/17 SERVICE AND FINANCIAL PLANNING

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SECTION 1

2016/17 SERVICE AND FINANCIAL PLANNING

LOCAL GOVERNMENT ACT 2003, SECTION 25 REPORT ON THE 2016/2017 BUDGET PROPOSALS

1. Purpose of the Report

- 1.1 To provide, in accordance with the requirements of Section 25 of the Local Government Act 2003, advice from the Authority's Chief Finance Officer (CFO) on aspects of the 2016/17 Budget Proposals.

2. Background

- 2.1 Part 2 of the Local Government Act 2003 contains a series of duties and powers that give statutory support to aspects of good Financial Management within Local Government.
- 2.2 Section 25 requires the CFO to report to an Authority, when it is making its decision on determining the council tax, providing advice on the following issues:
- The robustness of the estimates included in the budget
 - The adequacy of the reserves the budget will provide
- 2.3 The CIPFA Prudential Code also requires consideration to be given to the affordability and prudence of capital investment, given its impact on the revenue budget.

3. Advice of the Chief Finance Officer

- 3.1 This report is based on the Budget Recommendations as set out in **Section 3** of the 2016/17 Budget documentation.

Robustness of the Estimates

- 3.2 As Members are aware, the setting of the 2016/17 Revenue and Capital budgets is the final stage of the Future Council two year plan that was agreed last year. As part of this process consideration has been given to various pressures and key priorities for inclusion within those budgets.
- 3.3 Given the difficult financial environment facing Local Government the emphasis has been given to ensuring that any risks associated with the budget have been clearly identified to ensure that properly informed and prioritised decisions are made.
- 3.4 Members have also been made aware throughout this year's process that there are significantly greater risks in relation to overall funding levels, given the Business Rates Retention system and the local Council Tax discount scheme.

3.5 This assessment therefore reflects this changing financial environment in addition to the specific proposals contained within the budget.

3.6 In terms of expenditure estimates of a general nature, which are included in the proposed budget, I would offer the following comments:

(i) ***Pay Inflation Assumptions***

A provision for the pay award currently being considered of 1.2% has been included within the budget, and a 1% increase in future years taking account of the Government's general position on public sector pay. Further consideration may need to be given to this provision if that position changes.

(ii) ***Interest Rate Assumptions***

A prudent view of interest rates has been taken in constructing estimates for interest charges in 2016/17 and future years. Whilst these estimates are considered to be adequate at this point in time, interest rates will inevitably rise at some future point and therefore Capital Financing operations will need to continue to be monitored closely throughout the year by the established Treasury Management Panel, to facilitate timely action designed to optimise the Authority's position.

3.7 In relation to the income estimates that form the proposed budget, I would offer the following comments:

(i) ***Council Tax Income Assumptions***

The estimates for Council Tax Income are based on a collection rate of 95%. This remains at the same level as last year and reflects the anticipated ongoing impact of the revised local Council Tax Discount scheme. Although at this stage I have no reason to believe that this is not a robust assumption, given the changes, the position will need to be closely monitored during the course of the year.

(ii) ***Business Rates Income Assumptions***

Under the current Business Rate Retention scheme, Barnsley retains 50% of the total income collected. Clearly there is the potential for volatility around this income source, in relation to the overall level of businesses in the Borough and also in relation to any appeals that are already within the 'system' that will fall to the Council to fund. At this stage the expected income of £25.4M included within the budget is, I believe, based on prudent assumptions, however the position will need to be closely monitored during the course of the year.

Other Potential Pressures

- 3.8 Members have also be made aware as part of the service and financial planning process that there are a number of potentially significant pressures during 2016/17 that are not reflected in the current budget proposals. These include the impact of the Governments new Living Wage and increased costs of Children's Social Care.
- 3.9 It is therefore important that such pressures are monitored and managed in year and any corrective action is taken to deal with them. The position in relation to these will be reported through the normal budget monitoring procedures.

Adequacy of Reserves

- 3.10 **Section 9** of the Budget papers sets out the position in relation to the current level of Provisions, Reserves and Balances available to the Authority.
- 3.11 As indicated in that paper, the current Minimum Working Balance held by the Authority stands at £10.0M. This Balance is in line with the target previously agreed by Members a number of years ago.
- 3.12 There are also further earmarked Reserves and Provisions that were reviewed following the closure of the 2014/15 Accounts to ensure their continued validity and so against this backcloth I consider the current levels to be adequate. However, it is appropriate and necessary that ongoing monitoring should be applied to these levels in the light of any changing circumstances and a further review will be carried out as an integral part of the 2015/16 Accounts closure.
- 3.13 The current strategic reserves strategy considered all known pressures / risks over the planning period 2015/16 – 2017/18. Of the total then earmarked for such events £20.5M remains. A full review of these earmarkings will be undertaken following the closure of the 2015/16 accounts as part of an updated reserves strategy.
- 3.14 Additional resources totaling £15M have also become available during 2015/16 and are therefore potentially available. However given the significant financial challenges that the Council faces over the medium term and the increasing volatility of our funding sources I consider it prudent at this stage to increase the Minimum Working Balances by £5M to £15M. I also recommend that the remaining £10M be earmarked at this stage against any further unforeseen pressures over the planning period.

Prudence and Affordability

- 3.15 The current Prudential Borrowing regime places a duty on the CFO to ensure that the financial impact of decisions to incur additional borrowing over and above that supported by Government are affordable both in the immediate and over the longer term.

- 3.16 Consideration of all new Capital Schemes and their revenue impact is therefore undertaken alongside other Revenue service issues to ensure that resources are allocated in accordance with the Authority's overall priorities and within the overall resources available.
- 3.17 The budget includes provision for £5.0M of Prudential Borrowing which has already been earmarked to support the priorities of the Jobs and Business Growth Plan and Town Centre Redevelopment. The position on any additional capital resources arising over the planning period will continue to be monitored throughout the year and further consideration given to their use.

Medium Term Financial Strategy and Budget Reduction Measures 2017/2021

- 3.18 A balanced 2016/17 budget can be delivered through the agreement of the proposals within the budget papers. However, this view is contingent upon the additional matters identified at 3.8 and 3.9 above and 3.19 below.
- 3.19 The draft budget for 2016/17 is again based upon a significant volume of budget reduction measures and there needs to be a strong and sustained focus on ensuring the timely and comprehensive implementation of these measures.
- 3.20 Whilst the Government has provided a 4 year indicative allocation of funding, there still remain uncertainties around the overall level of resources which will be available to Local Authorities over the planning period and particularly given the Governments ambition to move to full localisation of Business Rates.
- 3.21 There are also further pressures that have been identified over the forthcoming planning period and will need to be considered as part of the determination of a 4 year plan. Members therefore need to be mindful that if these pressures cannot be contained then the gaps already identified within the current MTFF paper at **Section 2i** have the potential to increase.

Budget Recommendations

- 4.1 As indicated in the 3 year forecast at **Section 2i**, based on the Budget Recommendations a balanced budget would be set for 2016/17.
- 4.2 This would also see Minimum Working Balances increased to £15.0M and an additional £10M of reserves available to be earmarked in support of future pressures or investment.
- 4.3 The proposals identified within the budget papers consolidate the framework around which Future Council was implemented and provides a platform to build a new 4 year plan to 2020/21

- 4.4 It is therefore clear that to bridge the gaps in future years, actions will need to be taken to extend the current plan over those years. However, as previously stated a strong focus must be given to ensuring the achievement of the service changes and associated savings already agreed for 2016/17.
- 4.5 **In summarising my advice, I would stress that the robustness of the estimates and adequacy of the reserves which the budget will provide are satisfactory. However, this is contingent upon the requirements outlined at paragraphs 3.18 and reiterated at paragraph 4.4 being delivered.**

F Foster CPFA
Director of Finance, Assets and Information Services

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2016/17 SERVICE & FINANCIAL PLANNING**BUDGET OVERVIEW & FUTURE COUNCIL****1. Purpose of the Report**

- 1.1 This paper provides an update on the Council's Service and Financial Planning process and its impact on the formulation of our 'Future Council's' General Fund budget for 2016/17.

2. Background/ Context**The Council's Funding Position**

- 2.1 The Council's 2015/16 budget was approved on 26th February 2015. This budget approved measures to address the 2 year gap (2015-17) of £28M that had been reported to Cabinet in August 2014.
- 2.2 Previous Cabinet reports have also indicated the overall loss of funding to Barnsley since the inception of the current Government. The 2015/16 Local Government settlement confirmed that during the period 2010/11 to 2015/16 Barnsley's cut in general Government grant had fallen by almost £70M (approximating to a 40% cash cut).
- 2.3 In order to address the level of cuts that Barnsley has and will continue to face over this period, the Council established a priority led, coordinated approach to delivering savings. A Key Lines of Enquiry (KLOE) programme, set up in 2011/12, has already established savings totaling some £59M over the period 2011/12 – 2014/15.

Future Council

- 2.4 The Future Council model was introduced to deliver our key services on a new Business Unit model supported by a strong and lean core. The aim was to provide improved key outcomes for local people whilst still achieving a balanced budget by addressing the remaining deficit for the period 2015-17.
- 2.5 The inception of 'Future Council' has therefore identified savings over a 3 phased approach totaling £27M (a further £1M was identified through income proposals mainly relating to Council Tax). A summary of the KLOE savings for 2015/16 and 2016/17 is shown below:-

	2015/16 £M	2016/17 £M	TOTAL £M
KLOE's	17.1	9.9	27.0

2.6 Despite these reductions it is still important to note that the Future Council 2 year plan will still spend around £168M (net) by 2016/17 on services for the residents of Barnsley.

3. **Barnsley's Draft 2016/17 Local Government Settlement**

Business Rate Retention (BRR) scheme

3.1 The provisional Local Government Finance Settlement was announced on 17th December. This outlined the funding resources for the new Business Rates Retention (BRR) scheme that was implemented in April 2013 split between:-

- Local Share of Business Rates;
- Top Up Grant;
- Revenue Support Grant (RSG).

3.2 The purpose of the BRR scheme is to allow local authorities to retain 50% of any income it raises locally on business rates (known as the 'local share') and pass the other 50% over to central Government. The figure that Government expects Barnsley to generate as its local share is £25.4M (this increases to £27.4M including section 31 grant for the 2% business rate capping in 2015/16 and the extension of the small business rate relief).

3.3 The £25.4m is a notional figure that ultimately determines the level of top up grant and RSG that Barnsley will receive. At this stage, this is in line with the Authority's own expectations although there is potential for considerable change. It should be emphasised that if the actual income collected locally differs from the expected income of £25.4M it will have a direct impact on the Authority's budget.

3.4 The revised resource position as a result of the provisional Local Government Settlement is provided in the table below for 2016/17.

	2016/17 £M
Local Share of Business Rates	25.440
Top Up Grant	26.660
Revenue Support Grant (RSG)	34.560
<i>Funding via BRR scheme</i>	86.660
S31 Grant - 2% capping & SBRR*	1.994
Total Funding	88.654

* SBRR – small business rate relief

3.5 The revised settlement provided an additional increase of £2.57M in RSG compared to previous indications, offset by a reduction in other funding support in the settlement. The settlement/ Autumn Statement also announced some further details that will/could affect the Council's budget position. These include:-

- The Government has indicated that the referendum threshold requirement will continue to be set at 2% as in previous years;
- The Government announced a further extension to the 100% business rate relief awarded to small businesses (SBRR) until March 2017;
- The Government also announced the move to 100% retention of Business Rates from 2020/21, consultation on which is expected in 2016;
- The Government announced consultation on the New Homes Bonus scheme including a proposal to reduce grant from 6 years to 4.

Funding for Schools / Education services

3.6 Details of the Dedicated Schools Grant (DSG) were also announced on 17 December 2015 and included details of the DSG allocations and other schools / education related funding such as the Pupil Premium Grant (PPG), Education Services Grant (ESG), etc.

i) Dedicated Schools Grant (DSG)

3.7 The schools' revenue funding settlement for 2016/17 confirmed Barnsley's funding allocations for schools. DSG funding continues to be based on the current 'spend-plus' methodology and is set out in three spending blocks (schools; early years and high needs blocks). The following are the main highlights for Barnsley as announced in the settlement:

- The total DSG allocation for Barnsley for 2016-17 is £159.2M (inclusive of academies), made up of a schools block of £133.8M; an early years block of £11.7M and a high needs block of £13.7M (after Education Funding Agency adjustments);
- The schools block funding has been derived using the schools per pupil unit of funding for Barnsley of £4,473 and is consistent with the amount for 2015/16 and as previously notified in July 2015 (with no growth or inflation). The funding for academies although included in the total allocation for Barnsley will be paid directly to academies by the Government;
- The school block funding for 2016/17 has risen by £1.6M due to an increase in pupil numbers (by 372 compared to the census figures used for the 2015/16 allocations);
- Early years block funding of £11.7M includes 15-hour entitlement for 3 and 4 year olds; participation funding for 2 year olds and the early years' pupil premium. The early years block unit of funding (£3,914) for 3 and 4 year olds has been maintained at 2015/16 levels;

- The baseline high needs block funding has increased by £391k to reflect the additional funding (£92.5M) distributed by the Government to all local authorities. The allocation for Barnsley of £13.7M has been adjusted to reflect high needs places that are funded directly by the Education Funding Agency (EFA) e.g. special academies.

3.8 The DSG settlement for schools is as expected and not significantly different from budget planning assumptions as reported to the Schools Forum. It should be noted that the Government has confirmed the continuation of the minimum funding guarantee for schools, which will ensure that no school will see more than a 1.5% per pupil reduction in their 2016-17 budgets compared to 2015-16. Funding allocations to individual schools will be determined using: the schools funding formula; early years single funding formula; with high needs funding allocated based on the number of high needs pupils in schools.

ii. Pupil Premium Grant (PPG)

3.9 The PPG is based on the number of eligible disadvantaged pupils (i.e. pupils on free school meals); number of Armed Forces' children and number of pupils that are looked after by the authority.

3.10 From 2016/17, the PPG allocation for eligible free school meals pupils will remain the same as the current year i.e. £1,320 for primary schools and £935 for secondary schools. The PPG allocation for pupils looked after by the authority or adopted from care (referred to as pupil premium plus) will remain at the current rate of £1,900 per child.

3.11 Overall, the PPG allocation for Barnsley (including academies) for 2016/17 is currently estimated at £12M (based on 2015/16 pupil count). Final allocations for 2016/17 will not be confirmed until the summer of 2016 as it is based on the January 2016 pupil census count.

iii) Education Services Grant (ESG)

3.12 ESG funding was introduced in 2013 to replace LACSEG (local authority central spend equivalent grant), and is paid to local authorities and academies to cover the cost of education services that local authorities maintain. ESG is paid as an un-ringfenced grant to local authorities and academies using a per pupil rate and based on the number of pupils in maintained schools and academies.

3.13 The ESG settlement for 2016/17 incorporates a proportion of the 4 year £600m efficiency savings indicated by the Government in its 2015 autumn spending review. The ESG per pupil general funding rate for 2016/17 is £77 (equates to a reduction of £10 compared to 2015/16). This is in addition to a reduction of £26 in 2015/16. The impact of this efficiency saving, based on the existing number of pupils / maintained schools, is a £240k funding loss for Barnsley. This will be exacerbated by the increasing number of schools expected to convert to academies.

4. Implications of the Local Government Settlement / Other changes to MTFS

Revenue

4.1 The impact of the draft Local Government Settlement and other related issues resulted in a slight reduction to the deficit position previously reported. The settlement takes into account a number of known cost pressures largely resulting from the Chancellor's July Budget Statement and the Autumn Statement in November including:-

- Cuts to specific grants (including Public Health);
- The potential cost of Living Wage on the Council's social care and other contracts;
- Impact of unfunded demographic pressures on the social care budget;
- Stagnating Business Rate growth partly as a result of very low inflation;
- Apprentice Levy for employers announced in the Autumn Statement.

4.2 A summarised breakdown of the forecast incorporating the Finance Settlement and the announcements above, is outlined below. This is exclusive of Social Care issues outlined at para 4.4:-

	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
	<u>£M</u>	<u>£M</u>	<u>£M</u>	<u>£M</u>	<u>£M</u>
Revised Gap (Dec 2015)*	-	+12.091	+10.458	+9.073	+5.174
Impact of Indexation	+1.065	+0.205	-0.500	-0.106	-
Change in RSG/BRRS projections	-2.585	-1.521	-3.023	-2.091	+2.046
Education Services Grant (ESG)	+0.240	+0.400	+0.400	+0.400	-
Housing Benefit admin subsidy grant	+0.200	+0.200	+0.300	+0.300	-
Public Health Grant	+1.400	+0.478	+0.463	+0.565	-
Apprentice Levy	+0.323	+0.000	+0.000	+0.000	-
Unallocated Savings	-0.643	+0.000	+0.000	+0.000	-
After Settlement (Jan 2016)*	0.000	+11.853	+8.098	+8.141	+7.220

* Assuming permanent savings achieved to meet previous years deficits

4.3 The revised position is based on the following key forecast assumptions:-

- Assuming permanent savings achieved to meet the previous years' deficit;
- Pay award in 2016/17 to reflect the final employer offer which is an average 1.2% increase;
- Assuming a 1% per annum pay increase (2017/18 onwards) and a provision for contract inflation;
- Council Tax based on a 1.9% increase (see Section 8);
- No additional capital spend over and above previous investment decisions relating to the Town Centre / Jobs & Growth Plan.

Social Care

4.4 The above forecast position is prior to addressing Social Care pressures. The Chancellor has announced that local authorities with Social Care responsibilities are afforded an additional 2% Council Tax increase above the current referendum criteria. For Barnsley, an additional 2% increase in the Council Tax would result in additional resources of £1.5M and provide the Authority with the opportunity to fund known 2016/17 Social Care pressures relating to fair fee/ living wage and demographic issues as follows:-

	2016/17
	£M
Additional Council Tax income	-1.503
'In Year' Social Care pressures	<u>+1.503</u>
Net Impact on Forecast	0.000

4.5 Over and above the issues referred to at para 4.4, the Authority is also aware of other 'in year' Social Care pressures that still need addressing. These largely relate to Children's Social Care pressures and other living wage costs and the Authority will be establishing a strategy to address these (see para 6.2).

Capital

4.6 The Council's Reserves Strategy (Cab. Ref. 3.12.2014/6.2) and subsequent decisions committed all immediately available resources (borrowing / reserves) on the Council's existing capital programme priorities relating to Town Centre and the Jobs and Growth Plan. At this stage, there is no other funding available in the Council's budget and therefore any additional investment would mean a further cost of some £0.1M p.a. for each £1M invested (full year effect). See **Section 6** for further details.

5. Council Tax Options

- 5.1 Details of the current position on Council Tax can be found at **Section 8** which outlines the resources that could be generated at various levels of increase. In summary each 1% variation in the level of increase equates to approximately £0.751M of Council Tax Income.
- 5.2 The Government has however announced that there will not be a Council Tax freeze grant in 2016/17 as in previous years and also announced details of the referenda criteria for increasing Council Tax based on a 2% cap. The precepts levied by the Police and Fire Authorities will also impact upon the overall Council Tax levels for the Borough.
- 5.3 As mentioned at para 4.4, the 2015 Spending Review also announced that for the remainder of the current Parliament local authorities with responsibilities for Adult Social Care will be given flexibility to increase council tax by an additional 2% over and above the current referendum threshold (2%).
- 5.4 This flexibility is offered in recognition of demographic changes which are leading to a growing demand for Adult Social Care, with consequential higher cost pressures on council budgets.
- 5.5 The Adult Social Care pressures in Barnsley are widely publicised and therefore this option open to Members will help the Council bridge the ever increasing funding gap. Should Members choose to adopt this option additional **permanent** base resources of £1.5M over and above the £1.4M received from a 1.9% increase would be generated. However, these resources would need to be earmarked specifically for Adult Social Care.
- 5.6 It should be noted that a specific strategy to alleviate Social Care cost pressures will be established. This will include seeking to access the Better Care Fund to generate further funding in addition to any income raised via Council Tax increases.

6. Medium Term Budget Forecast

- 6.1 In taking decisions in relation to the 2016/17 budget, it is very important that Members are mindful of the position over the Medium Term. There is still the following gaps in future years:-

2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
11.9	8.1	8.1	7.2

- 6.2 The above gaps do not include a number of known non-Social Care pressures that the Authority is aware of and still needs to consider. As referred to at para 4.5, there are also a number of 'in year' Social Care pressures in future years

and the Authority will be seek to establish a strategy to specifically address these issues. The strategy will look to contain additional costs and/ or raise additional income via further Council Tax levies (2017/18 onwards) or accessing the additional allocations that the Government has invested in the Better Care Fund.

- 6.3 Given these levels of potential shortfall in future years, ongoing work needs to concentrate on the implementation/ embedding of 'Future Council' over the next 3-5 years.
- 6.4 Further reports detailing the progress on the Medium Term Financial Strategy will be brought back to Members as part of the ongoing Service and Financial Planning process.

7. Options for Achieving a Balanced Budget in 2017/18 and Beyond

- 7.1 In order to deliver future years budgets the Council will continue to assess more 'traditional' methods of delivering a balanced budget which will include:-
- ***Cross Cutting Thematic Reviews*** – review major areas of spend across all Council departments including contracts, commissioning and business support;
 - ***Further Service Reductions*** – identify areas of current service which whilst still highly desirable, do not have a relatively high priority overall;
 - ***Income Generation*** – continue to review current levels of charges and investigate the potential for any new areas of income generation;
 - ***Additional Funding*** – seek to access / influence funding opportunities including the Better Care Fund and funding allocations to the Sheffield City Region;
 - ***Asset Rationalisation*** – review the Authority's asset base and ensure its relevance to future service needs;
 - ***Council Tax Levels*** – increased income could be generated by setting Council Tax levels higher than those assumed within the forecast, however this needs to be considered within the constraints of needing to go to a local referendum, the capacity of the local taxpayer to pay for higher bills and the Chancellor's announcement to allow local authorities to raise a further 2% to deal with Social Care pressures;
 - ***Use of "One Off" resources*** – any such use must only be considered as part of a 'bridging' strategy whilst permanent reductions in expenditure are delivered.

7.2 Consideration to develop a 4 year plan will begin in the new financial year. This will build on the Future Council model and seek to deliver further efficiencies and improvements in services. It will focus on our agreed priorities and develop the current work of existing Business Units but will specifically address:-

- the recurring MTFS deficits in 2017/18 onwards;
- the new powers afforded the Authority resulting from an additional levy for Social Care issues and accessing the Better Care Fund;
- the Authority's developing role in the Sheffield City Region and assess any opportunities arising from it (specifically the Devolution Deal).

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MEDIUM TERM FINNACIAL FORECAST
2016/17 to 2020/21

	FORECAST 2016/17 £M	FORECAST 2017/18 £m	FORECAST 2018/19 £m	FORECAST 2019/20 £m	FORECAST 2020/21 £m
EXPENDITURE:					
1. Base Net Expenditure (Net of Schools)					
Base Expenditure	175.125	168.282	172.745	177.293	181.954
Previously Approved KLOE savings	-9.888	0.000	0.000	0.000	0.000
Revised Base Position	165.237	168.282	172.745	177.293	181.954
2. Fixed and Ongoing					
Pay Award, National Insurance & Increments. Pay assumed at 1%.	3.101	1.555	1.375	1.386	1.386
Pension - Actuarial Assessment 2014-7	0.162	0.258	0.258	0.258	0.258
Other Inflation (inc BSF)	0.437	1.072	1.252	1.252	1.252
Financing Capital New Starts Programme (including FYE from Previous Years)	0.500	0.500	0.500	0.500	0.500
	4.200	3.385	3.385	3.396	3.396
3. Investment & Other Decisions					
Contribution to Reserves (14/15 surplus)					
Contribution to Reserves (15/16 surplus)	-4.519				
Insurance Fund	0.340				
Education Services Grant	0.240	0.400	0.400	0.400	
Public Health (including FY Savings and substance misuse / 0-19 etc)	1.400	0.478	0.463	0.565	
HB admin subsidy grant reduction	0.200	0.200	0.300	0.300	
Apprenticeship Levy	0.324				
Additional savings	-0.643				
Adult Social Care pressures (Dom/ Res fees & demographics)	1.503				
	-1.155	1.078	1.163	1.265	0.000
4. TOTAL EXPENDITURE	168.282	172.745	177.293	181.954	185.350
RESOURCES:					
5. Core Resources					
<u>Council Tax</u>					
Council Tax Income inc Base	75.083	78.013	79.403	80.793	82.183
Council Tax Collection Fund Surplus	1.615	1.615	1.615	1.615	1.615
	76.698	79.628	81.018	82.408	83.798
<u>Business Rates Retention (BRR) scheme</u>					
Local Share - Business Rates (net 50% share)	25.321	25.321	25.321	25.821	26.321
Business Rate Collection Fund Surplus	0.119	0.119	0.119	0.119	0.119
Local Share - Top Up Grant	26.435	26.660	27.180	27.980	28.880
S31 Grant for 2% Capping - Top Up	0.384	0.384	0.384	0.384	0.384
S31 Grant for 2% Capping - Local Share	0.366	0.366	0.366	0.366	0.366
RSG including Rolled in Grants / CTF Grant	44.746	34.560	25.260	19.020	12.750
	97.371	87.410	78.630	73.690	68.820
<u>S31 Grant Per NNDR1</u>					
S31 Grant for SBRR	1.244	1.244	1.244	1.244	1.244
	1.244	1.244	1.244	1.244	1.244
Core Resources b/f	175.313	168.282	160.892	157.342	153.862
6. Change in Resources					
<u>Council Tax</u>					
Council Tax increase (@ 1.9%) inc increased tax base	1.427	1.390	1.390	1.390	1.390
Council Tax (@2%) - increase for Adult Social Care	1.503				
	2.930	1.390	1.390	1.390	1.390
<u>Business Rates Retention (BRR) scheme</u>					
Local Share - Business Rates (net 50% share)		0.000	0.500	0.500	0.500
Top Up Grant @ 0.8% in 16/17 (2% thereafter)	0.225	0.520	0.800	0.900	0.556
Revenue Support Grant	-10.186	-9.300	-6.240	-6.270	-6.270
	-9.961	-8.780	-4.940	-4.870	-5.214
7. TOTAL RESOURCES	168.282	160.892	157.342	153.862	150.038
NET SHORTFALL	0.000	11.853	19.951	28.092	35.312
SHORTFALL IF PERMANENT SAVINGS ANNUALLY	0.000	11.853	8.098	8.141	7.220

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SERVICE AND FINANCIAL PLANNING**2016/17 BUDGET RECOMMENDATIONS****1. 2016/17 Revenue Budget, Capital Programme and Council Tax**

1.1 Further to previous reports submitted by the Director of Finance, Assets and Information Services.

RECOMMENDED:-

- i) that Cabinet are recommended:-
 - a) to consider the budget for all services and approve, for submission to Council, the 2016/17 budget proposals as separately presented in **Sections 4 and 5**;
 - b) to note the following specific items incorporated within **Section 2i** (Medium Term Financial Forecast) including for 2016/17 :-
 - (i) A provision for an average 1.2% pay award in 2016/17;
 - (ii) A provision for inflation in relation to external providers;
 - (iii) An adjustment of £500,000 to reflect the provision required for the anticipated revenue costs of existing and new borrowing;
 - (iv) The savings previously agreed as part of the 2 year Plan (minute 148 of Council on 26th February 2015)
 - c) that the total additional funded 2016/17 capital investment of £3.348M (£9.099M is already approved) as outlined at **Section 6** be included within the capital programme and released subject to further detailed reports on the proposals for its use;
 - d) that the detailed proposals for increases in fees and charges as set out in **Section 7** be agreed;
 - e) **Section 9** (Position on Reserves, Provisions and Balances) be noted and the proposal to use £5M of available resources to increase the Minimum Working Balance to £15M be agreed, and the remaining £10M be earmarked for future pressures/investments;
 - f) that the report of the Director of Finance, Assets and Information Services under **section 25 of the Local Government Act 2003 at Section 1** be noted and that the 2016/17 budget proposals be agreed on the basis that the Chief Executive, in liaison with the Director of Finance, Assets and Information Services and in consultation with the Senior Management Team, submits for early consideration a four year revenue and capital plan from the ongoing activity in order that the potential budget gaps in 2017/18 and the longer term be closed;
 - g) that the Council be recommended to approve cash limited budgets for each service with overall net expenditure for 2016/17 of £168.282M (see **Section 4**);

- h) that the Budget Overview report (**Section 2**) and forecast budget positions for 2016/17 to 2020/21 contained in **Section 2i** (Medium Term Financial Forecast) be noted and monitored as part of the arrangements for the delivery of the Future Council;
- i) that the Director of Finance, Assets and Information Services in liaison with the Chief Executive and SMT as appropriate be required to submit reports into Cabinet, as a matter of urgency, in relation to the detailed General Fund Revenue Budget for 2016/17 including recommendations on any action further to that set out above required to achieve an appropriately balanced budget for that financial year;
- j) that the Chief Executive, Director of Finance, Assets and Information Services and SMT be responsible for managing within their respective budgets including ensuring the implementation of savings proposals;
- k) that the Authority's Senior Management Team be charged with ensuring that the budget remains in balance and report regularly into Cabinet on budget/ savings monitoring including any action required;
- l) that the Cabinet be authorised to make any necessary technical adjustments to form the 2016/17 budget;
- m) that appropriate consultation on the agreed budget proposals takes place with the Trade Unions and representatives of Non Domestic Ratepayers and that the views of consultees be considered by Cabinet and the Council;
- n) that the budget papers be submitted for the consideration of the whole Council.

2. Council Tax 2016/17

RECOMMENDED:-

that Cabinet note the contents of **Section 8** (2016/17 Council Tax calculation) and that:-

- a) the Council Tax Collection Fund net surplus as at 31 March 2015 relating to BMBC of £1.615M be used to reduce the 2016/17 Council Tax requirement, in line with statute;
- b) the 2016/17 Band D Council Tax increase for Barnsley MBC's services be set at 3.9% (1.9% for Barnsley MBC services and an additional 2% for the Chancellor's Adult Social Care levy);
- c) the Band D Council Tax for Barnsley MBC's areas be determined following confirmation of the South Yorkshire Police Authority and South Yorkshire Fire Authority precepts for 2016/17;
- d) the Band D Council Tax for areas of the Borough with Parish / Town Councils be determined following confirmation of individual parish precepts for 2016/17.

DRAFT NET GENERAL FUND BUDGET 2016/17

		Col (1)	Col (2)	Col (3)	Col (4)
Line	DIRECTORATE:	Original 2016/17 Net Expenditure (inc previously approval proposals) £	Fixed and Ongoing Items £	Investment & Other Decisions £	Revised 2016/17 Net Direct Expenditure (controllable) £
1	PEOPLE	57,338,836	978,504	1,743,000	60,060,340
2	PLACE	30,037,345	1,090,176	(643,000)	30,484,521
3	COMMUNITIES	11,685,648	485,174	-	12,170,822
4	PUBLIC HEALTH	(44,426)	24,489	1,400,000	1,380,063
5	FINANCE, ASSETS & IS	10,829,170	487,755	200,000	11,516,925
5	HR, PERFORMANCE, PARTNERSHIPS & COMMUNICATIONS	5,251,179	233,253	-	5,484,432
5	LEGAL & GOVERNANCE	2,959,155	69,341	-	3,028,496
6	TOTAL SERVICE EXPENDITURE	118,056,907	3,368,692	2,700,000	124,125,599
7	LEVIES	631,529	-	324,000	955,529
8	CORPORATE & DEMOCRATIC CORE	458,335	-	-	458,335
9	NON DISTRIBUTED COSTS	307,315	-	-	307,315
10	CAPITAL FINANCING	24,657,540	500,000	-	25,157,540
11	CORPORATE ITEMS / PROVISIONS	21,125,492	331,308	(4,179,000)	17,277,800
12	RESERVES & BALANCES		-	-	-
13	SUB-TOTAL NON SERVICE EXPENDITURE	47,180,211	831,308	(3,855,000)	44,156,519
14	TOTAL NET EXPENDITURE	165,237,118	4,200,000	(1,155,000)	168,282,118

Col (3)

DIRECTORATE:	Investment & Other Decisions	
	£	
Social Care Levy	1,503,000	
Education Support Grant	240,000	
PEOPLE		1,743,000
Additional PTE Savings	(765,000)	
Concessionary Fares	100,000	
PLACE		(665,000)
COMMUNITIES		-
PUBLIC HEALTH - 0-19 & Substance Misues		1,400,000
FINANCE, ASSETS & IS Benefits Admin Grant		200,000
HR, PERFORMANCE, PARTNERSHIPS & COMMUNICATIONS		-
LEGAL & GOVERNANCE		-
<i>TOTAL SERVICE EXPENDITURE</i>		<i>2,678,000</i>
Transport Hub	170,000	
Apprentice Levy	324,000	
LEVIES		494,000
CORPORATE & DEMOCRATIC CORE		-
NON DISTRIBUTED COSTS		-
CAPITAL FINANCING		-
Additional Insurance	340,000	
Reserves from 15/16	(4,519,000)	
Additional PTE	(148,000)	
CORPORATE ITEMS / PROVISIONS		(4,327,000)
RESERVES & BALANCES		-
<i>SUB-TOTAL NON SERVICE EXPENDITURE</i>		<i>(3,833,000)</i>
<i>TOTAL NET EXPENDITURE</i>		<i>(1,155,000)</i>

PEOPLE KEY ACTIVITIES

Proposed Spending

ACTIVITY	Gross Exp £m	Gross Inc £m	Net £m
• Schools Delegated Budget	160.499	-159.163	1.336
• Early Start, Family Centres & Targeted Youth Support	9.166	-5.011	4.155
• School Evaluation, Inclusion Services & LA functions to schools	10.967	-10.151	0.816
• Adult social Care – Care Packages	41.264	-13.646	27.618
• Adult Assessment & Care – Safeguarding; Access; Brokerage; EDT	6.174	-1.230	4.944
• Children in Care - Adoption, Fostering, Residential Placements and Leaving Care	13.121	-0.426	12.695
• Children Assessment & Care, Disability & Short Breaks, Education Welfare and Safeguarding	9.400	-2.115	7.285
• Commissioning, Partnership and Preventive Services	5.878	-4.904	0.974
• Directorate, Service Management & Other Costs	1.055	-0.818	0.237
Total Resource Envelope	257.524	-197.464	60.060

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PLACE KEY ACTIVITIES

Proposed Spending

ACTIVITY	Gross Exp	Gross Inc	Net
	£m	£m	£m
• Planning & Building	2.211	-1.454	0.757
• Business Growth and Regeneration	3.336	-2.906	0.430
• Town Centre and Markets	1.055	-1.325	-0.270
• Adult Skills, Employability & Community Learning	10.261	-8.650	1.611
• Bereavement	1.062	-2.220	-1.158
• Sports, Culture, Heritage & Arts	3.829	-1.789	2.040
• Housing and Energy Service	1.049	-1.253	-0.204
• Regulatory Services	1.836	-1.258	0.578
• Commercial Services	11.112	-5.043	6.069
• Highways Engineering & Transportation	27.659	-16.037	11.622
• Waste & Recycling	3.663	-0.062	3.601
• Transport	6.346	-2.423	3.923
• Neighbourhood Services	3.672	-2.187	1.485
Total Resource Envelope	77.091	-46.607	30.484

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COMMUNITIES

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Gross Exp £m	Gross Inc £m	Net £m
• Management Team	0.601	-0.014	0.587
• Customer Contact	4.056	-0.997	3.059
• School Catering Services	4.241	-4.406	-0.165
• Provision of Equipment and Property Adaptations to Vulnerable Adults	0.780	-0.295	0.485
• Provision of in-house care services to vulnerable adults	5.866	-0.238	5.628
• Provision of Registrars Service	0.349	-0.393	-0.044
• Area Governance and Area Based Commissioning	3.813	-0.300	3.513
• Homeless / Welfare Support	1.046	-0.726	0.320
• Parks Service	0.547	-0.577	-0.030
• Work with Troubled Families	0.193	-0.218	-0.025
• Assist communities to tackle unhealthy lifestyles, harm caused by drugs etc	7.988	-10.734	-2.746
• Support safer communities (ASB / environmental crime / private sector landlords / tenancy and behaviour standards / victims of crime)	2.534	-0.946	1.588
Total Resource Envelope	32.014	-19.844	12.170

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PUBLIC HEALTH KEY ACTIVITIES

ACTIVITY	Proposed Spending		
	Gross Exp £m	Gross Inc £m	Net £m
• Public Health Management and Co-ordination	0.640	-0.660	-0.020
• Healthy Child Programme	6.102	-4.702	1.400
• Integrated Sexual Health Service	2.187	-2.187	-
• Health Checks	0.539	-0.539	-
• Other Public Health Protection and Improvement	0.577	-0.577	-
Total Resource Envelope	10.045	-8.665	1.380

Expenditure and Income includes planned carry forward of Public Health grant per the 4 year plan and excludes Public Health spend in other Directorates of £8m.

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Finance, Property and Information Services

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Gross Exp £m	Gross Inc £m	Net £m
• Asset / Property Portfolio Management (Inc BSF/PFI Contracts)	60.500	-57.611	2.889
• Facilities Management	0.339	-0.866	-0.527
• Mail / Printing	1.650	-1.807	-0.157
• Procurement & Commissioning Unit	0.347	-0.027	0.320
• IT Support and Information Governance	8.793	-3.285	5.508
• Strategic Finance / Budgetary Control	2.265	-0.440	1.825
• Finance – Commercial Services	1.861	-0.666	1.195
• Benefits and Taxation	81.640	-81.605	0.035
• Audit	0.990	-0.461	0.529
Total Resource Envelope	158.385	-146.868	11.517

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HR, Performance and Communication

KEY ACTIVITIES

ACTIVITY	Proposed Spending		
	Gross Exp £m	Gross Inc £m	Net £m
• Communications & Marketing	0.617	-0.076	0.541
• Human Resources	2.931	-0.952	0.979
• Organisation and Workforce Improvement	3.959	-1.428	2.531
• Health, Safety and Emergency Resilience	0.447	-0.122	0.325
• Business Support	1.870	-0.762	1.108
Total Resource Envelope	8.824	-3.340	5.484

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Legal and Governance

KEY ACTIVITIES

ACTIVITY	Proposed Spending		
	Gross Exp £m	Gross Inc £m	Net £m
<ul style="list-style-type: none"> Assurance that the Council / Joint Authorities are conducting their affairs lawfully, and to properly safeguard their interests and those of Elected Members. 	1.391	-0.326	1.065
<ul style="list-style-type: none"> In-house legal advice and services to support corporate priorities and council services. 			
<ul style="list-style-type: none"> Procurement of specialist external legal support and Counsel, where appropriate. 			
<ul style="list-style-type: none"> Governance advice and support for Member and officer decision-making processes to ensure compliance with statutory requirements. 	2.040	-0.570	1.470
<ul style="list-style-type: none"> Support for school appeals and other meetings 			
<ul style="list-style-type: none"> PA support to the Leader of the Council and Cabinet Spokespersons. 			
<ul style="list-style-type: none"> Support to the office of the Mayor and for wider civic functions. 			
<ul style="list-style-type: none"> Support more generally for Elected Members, particularly with diaries, surgeries, expenses & allowances and the Register of Interests. 			
<ul style="list-style-type: none"> Elections and Electoral Registration. 	0.614	-0.031	0.583
<ul style="list-style-type: none"> Local Land Charges. 	0.098	-0.188	-0.090
Total Resource Envelope	4.143	-1.115	3.028

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2016/17 – 2017/18 SERVICE & FINANCIAL PLANNING

INDICATIVE CAPITAL PROGRAMME 2016/17 – 2018/19

1. Purpose of Report

- 1.1 To identify the Council's capital investment needs and resource availability for 2016/17 through 2018/19 and to outline a methodology for approving next years capital programme.

2. Overall Position

- 2.1 Resources available to invest in the Council's infrastructure have been severely restricted by the Comprehensive Spending Review and subsequent local government finance settlements.
- 2.2 Specific allocations have been indicatively issued to the Authority relating to future years which have been approved as part of other Cabinet Reports. This report will reference these for information.
- 2.3 Specific resources available for investment in 2016/17 total £12.4M, £9.1M of which has already been approved by Cabinet, with the remaining £3.3M to be approved by this Cabinet Report.
- 2.4 Future years' resources available for investment total £14.7M. £13.4M of this has already been approved by Cabinet, with the remaining £1.3M to be approved by this Cabinet Report.
- 2.5 The resources are restricted to the type of expenditure they can be used on by virtue of conditions attached to the allocations and therefore are not available for reprioritisation. The proposals are summarised in the table at the end of this report.

3. Place Directorate

- 3.1 Resources in 2016/17 totalling £6.0M of specific grants relate to the Local Transport Programme (LTP Maintenance Block Allocation £3.5M + LTP Maintenance Block Incentive Funding £0.2M + Integrated Transport Pot £1.3M + STEP Programme Grant £1.0M) which is available to invest in the Borough's road maintenance needs.
- 3.2 Resources in future years have been identified relating to the Local Transport Programme totalling £10.3M (LTP Maintenance Block Allocation £6.4M + LTP Maintenance Block Incentive Funding £0.6M + Integrated Transport Pot £2.6M + STEP Programme Grant £0.7M).
- 3.3 These allocations were approved by Cab 7.10.2015/8.0 and are for information only.

4. **People Directorate**

- 4.1 Resources in 2016/17 totalling £1.3M relate to investment and maintenance in the schools' stock, early years settings and children's centres (maintenance allowance).
- 4.2 In future years, resources totalling £1.3M are also available for the same purpose.
- 4.3 These amounts are given indicatively at this stage and are subject to change depending on the rate of academy conversion of the Authority's maintained schools. The capital programme plans will be capped accordingly, in line with the confirmed amounts in due course.
- 4.4 Also within the People Directorate, grant funding totalling £3.1M relates to the Basic Need Grant which supports the capital requirement for providing new pupil places by expanding existing schools within the Borough.
- 4.5 In future years, resources totalling £3.1M are also available for the same purpose.
- 4.6 These allocations (Basic Need) were approved by Cab. 29.6.2015/6.1. and are for information only.

5. **Communities Directorate**

- 5.1 The Authority has an indicative grant allocation totalling £2.0M for 2016/17 with respect to The Better Care Fund. In previous years, this allocation was made up of an element relating to the Social Care Capital Grant and an element relating to the Disabled Facilities Grant.
- 5.2 The Authority has had confirmation that the Social Care Capital Grant is to cease from 2016/17. Central Government has indicated that the amount of Disabled Facilities Grant is to be expanded to "more than cover" the loss of the Social Care Capital Grant.
- 5.3 These amounts are not yet confirmed at this stage and are therefore subject to change. The capital programme plans will be capped in line with the confirmed amounts established in due course.

6. **Other Available Funding**

- 6.1 Over and above the specific grants outlined above, the Council has set aside a provision for further capital investment in 2016/17 funded via prudential borrowing (with the revenue budgetary provision for debt charges included within the Medium Term Financial Forecast).
- 6.2 Prior to the 2015/16 budget setting process, separate 'bids' for investment were submitted by directorates for consideration against the non ringfenced funding available. Following a report approved by Cabinet (Cab Ref. 3.12.2014/6.2) regarding the Authority's reserves

SECTION 6

strategy, no further bids were considered as the funding was entirely made available to specifically fund the Town Centre Development and Jobs and Growth Plan schemes respectively.

- 6.3 The reserves position since this date has been updated (see Section 9) and it is intended to submit a revised reserves strategy into Cabinet for detailed consideration. Any further capital pressures will be addressed as part of this revised reserves strategy and submitted to the Authority's Capital Programme 'Oversight' Board for consideration.

7. **Proposal**

- 7.1 It is recommended that the list of programmes summarised in the table below (funded from specific capital grants) are approved for inclusion in the Authority's 2016/17 – 2018/19 Capital Programme. However, it needs to be noted that the school allocations are indicative and the approvals will be capped in line with actual allocations.

- 7.2 The funding approved as part of other Cabinet Reports has been aligned to specific capital schemes and included within the Capital Programme.

- 7.3 The funding to be considered as part of this report has yet to be assigned to specific schemes. The inclusion for approval is to indicatively note the anticipated receipt of the allocation. Subsequent Cabinet Reports will be presented, aligning the confirmed allocation to individual schemes, in due course.

- 7.4 The indicative capital programme proposals for 2016/17 – 2018/19 are as follows:

	2016/17 £M	2017/18 £M	2018/19 £M	Total £M
<u>Specific Funding to Be Approved</u>				
School Maintenance Schemes (Indicative)	1.332	1.332	0.000	2.664
Disabled Facilities Grant	2.016	0.000	0.000	2.016
	3.348	1.332	0.000	4.680
<u>Specific Funding Already Approved</u>				
Local Transport Programme / Borough Road Maintenance	6.036	5.634	4.663	16.333
School Admissions Schemes	3.063	3.116	0.000	6.179
	9.099	8.750	4.663	22.512
TOTAL	12.447	10.082	4.663	27.192

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2016/17 SERVICE AND FINANCIAL PLANNING

FEES AND CHARGES 2016/17

1. Purpose of The Report

- 1.1 This report brings together the Authority's proposed fees and charges for 2016/17 which are an integral part of 2016/17 Business Unit plans. These are summarised in Appendix 1 to this report.

2. Recommendation

2.1 It is recommended that:

- The fees and charges set out in Appendix 1 are recommended to Council for approval from 1st April 2016 or later in 2016/17 as applicable;
- That additional reports are submitted throughout the course of the year, as and when further amendments to existing fees & charges have been finalised as part of the development of Business Unit plans.

3. Introduction & Background

Work Undertaken on Fees & Charges

- 3.1 The implementation of Future Council during this financial year means that the delivery of our key services are based on a new Business Unit model supported by a strong and lean core. The 2016/17 financial plans for the new Business Units have been developed around a reduced resource envelope and therefore consideration of setting appropriate fees and charges has been an important consideration.
- 3.2 All fees and charges for 2016/17 have been proposed in light of the Council's formally agreed Fees and Charges Policy. This provides a corporate framework within which all decisions on implementation and / or changes in the levels of fees and charges are considered and approved.
- 3.3 It should be noted that proposals in relation to some existing fees and charges have not yet been finalised as they form part of a wider consideration of Business Unit plans. These will be submitted to Cabinet in due course when all relevant issues have been worked through.

Fees & Charges Policy

- 3.4 A significant element of the Authority's activity is underpinned by income generated through a variety of fees and charges made in relation to such activities.

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- 3.5 Whilst being an important element of the overall financing of the Council's services and activities, fees and charges can also have an important role in other areas such as:
- Demonstrating the value of a service;
 - Discouraging abuse of a service;
 - Strengthening service and corporate objectives; and
 - Promoting and encouraging access to services.
- 3.6 Therefore, as well as ensuring that fees and charges are in line with Council objectives, it is also sound practice to ensure that there is good evidence on the likely impact of charges on patterns of service use by different groups of users. The objectives of any charging policy should also be clearly communicated to the public who should have the opportunity to hold the Council to account.
- 3.7 The overall principle aim is to ensure that the Council's fees and charges are set within a framework of value for money management, whereby financial, performance, access and equality issues are considered fully and appropriately, and decisions taken represent a transparent and balanced approach.
- 3.8 The legal basis for charging has now been made much clearer following the implementation of specific provisions contained in the Local Government Act 2003.
- 3.9.1 In addition to existing statutory provisions which expressly authorise charging, Section 93 of the 2003 Act allows a local authority to charge for any services which it has discretion to provide. Charges cannot be made for any services for which there is a duty to provide or where legislation expressly prohibits the charging for discretionary services. In exercising its charging powers, a local authority is under a duty to ensure that taking one financial year with another, the income from any charge for a service does not exceed the cost of providing the relevant service.
- 3.10 This means that over a realistic period of time, any surpluses or under recovery of income should be addressed through a review of the charging policy. However, the reinvestment of any income generated in excess of the cost of providing the service would not represent a surplus. The underlying principle behind the legislation is that one service should not be cross subsidising another as each service must be viewed as distinct for charging purposes. Statutory Guidance has been issued by the Secretary of State which needs to be taken into account in considering the exercise of the charging powers and which addresses the above principles in greater detail.
- 3.11 The key features to consider in the framework include:
- Fees and charges will be structured to support the Authority's Corporate Plan and encourage public engagement in policy development;

SECTION 7

- The income generated from fees and charges will be used to support the work of the Authority;
 - Fees and charges will normally be calculated on a marginal or full cost recovery basis, depending on the state of the market and any other relevant factors;
 - All concessions will be specified;
 - Any Fees and Charges agreed to generate income greater than costs incurred should be clearly articulated as part of the decision, having regard to the principles in the 2003 Act and the guidance issued by the Secretary of State;
 - Market research, comparative data, management knowledge and any other relevant information will be used where appropriate to ensure that charges do not adversely affect the take up of services;
 - Fees and charges will not be used in such a way that would restrict access to information or services;
 - The impact on income from fees and charges will be taken into consideration when a decision is taken to change any services provided by the Authority;
 - The cost of collection will be considered to ensure that fees and charges are economical to collect; and
 - The income generated from fees and charges will be monitored on a monthly basis as part of the overall budget monitoring process.
- 3.12 Through consideration of these factors and assessment of their relative importance for individual services, it is envisaged that the overall principal will be achieved.

4. **Summary**

- 4.1 In accordance with the overall review of all fees and it is recommended that the full schedule of fees and charges as set out in Appendix 1 are implemented from the 1st April 2016 or later in 2016/17 as applicable.

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FEES & CHARGES ANALYSIS - 2016/17

	2015/16 Fees	2016/17 Proposed Fees	Total Increase/ (Decrease) in Fees	Included in KLOE	Additional / (Reduction) in Fees
	£000s	£000s	£000s	£000s	£000s
People (Appendix 1A) *					
To Be Approved By This Cabinet Report	14,080	13,040	(1,040)	(1,040)	-
	14,080	13,040	(1,040)	(1,040)	-
Place (Appendix 1B)					
To Be Approved By This Cabinet Report	9,764	9,936	172	150	22
	9,764	9,936	172	150	22
Communities (Appendix 1C) **					
To Be Approved By This Cabinet Report	6,502	5,459	(1,043)	-	(1,043)
	6,502	5,459	(1,043)	-	(1,043)
Core Services (Appendix 1D)					
To Be Approved By This Cabinet Report	6,991	6,998	7	-	7
	6,991	6,998	7	-	7
Total					
To Be Approved By This Cabinet Report	37,337	35,433	(1,904)	(890)	(1,014)

* This decrease in fees and charges is in respect of the closure of daycare facilities as part of KLOE PO1 and the loss of parental fees as a result.

** The decrease in fees and charges relates to services that have transferred to the Council's trading company, ILAH (Barnsley) Ltd, namely the Central Call service.

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE
Education & Early Start Prevention
Early Years
Day Care charges
School Workforce Modernisation
Tuition Fees - Governor Development
School Organisation & Governance
Governor Clerking for schools
Admission services (Academy)
Educational Visits & Journeys (Academies, VA and Trust Schools)
Education Psychology
Schools: Additional provision
Adult Assessment & Care Management

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s
Daily Rate (ranges on avg (£30.00 - £36.00) NO CHANGE		1,040
£65 per governor x number of governors (buy back) £50 per Governor (outside of buy back) NQT support / training no longer provided under Future Council		15
Full service primary £1,435 Additional committee service £1,031 Full secondary service £1,747 Partial secondary service Penistone foundation	60 2 5 1 1	99
Admissions £9.20 Appeals: £42 pp on roll + £354 per 1/2 day hearing	dependent on buy back from converting academies	30
Per Acad/VA/trust school: £299 flat fee + £1 pp on roll Sec+Spe £1,995 pa	dependent on buy back from converting academies	3
Various levels of service; charged at rates between £510 & £550 per day for agreed full year contracts , or £650 per day for ad hoc service provision	670 days	350

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
No day care charges in 2016/17 We won't be taking any parental fees we will only be offering funded sessional care for 2,3 and 4 yr olds. We are closing all our daycare that we invoice parents for currently. Therefore our only income for childcare will be via TYE/EEF		0
£65 per governor x number of governors (buy back) £50 per Governor (outside of buy back) NQT support / training no longer provided under Future Council		15
Full service primary £1,435 Additional committee service £1,031 Full secondary service £1,747 Partial secondary service Penistone foundation	60 2 5 1 1	99
Admissions £9.20 Appeals: £42 pp on roll + £354 per 1/2 day hearing NO CHANGE	dependent on buy back from converting academies	30
Per Acad/VA/trust school: £299 flat fee + £1 pp on roll Sec+Spe £1,995 pa	dependent on buy back from converting academies	3
Various levels of service; charged at rates between £510 & £550 per day for agreed full year contracts , or £650 per day for ad hoc service provision	670 days	350

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE
Means Tested Charges - Linked to Fairer Charging Policy care package and are then charged the full cost or whatever they are assessed as being able to pay up to a maximum sum.
Residential Care Residential and Nursing Care
Children Assessment & Care Management
Education Welfare Schools: Additional provision
Safeguarding Multi-agency child protection and safeguarding training - academies
Newsome Avenue Respite Care Daycare / Overnight stays for Children with Disabilities from other Authorities

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e
Agreed maximum an individual would pay towards care would go up from £90 to £150 in increments of £15. The 2014/15 limit is currently £120 per week which will increase to £135 per week in 2015/16. Given the number of clients affected the full income effect of £100k was adjusted for in 2013/14 so no additional budgeted income for 2015/16.	NA	3,249
Charges based on national guidance - CRAG	Council pays providers net of assessed client contribution - provider recovers contribution from individual - amount shown represents estimated contribution for the year	8,945
S175 safeguarding training- £400 prim & £500 sec.		6
EWO Buy Back £26 per Hour for maintained schools / academies plus vat where applicable		326
£30.00 per licence for e-learning No Change £75.00 per person for non attendance at training courses and not cancelling within the agreement of the Cancellation Policy No Change		5
Respite care £450 per night, £20 per hr day care.	25 nights	12

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e
Currently the agreed maximum an individual would pay towards meeting their assessed care cost is £150. A review of the Charging Policy is currently underway, with consideration to be given to reducing further the subsidy to those who can pay and increase charging to 100%. The financial impact will need to be assessed with any change subject to consultation and Cabinet approval.	NA	3,249
Charges based on national guidance - CRAG	Council pays providers net of assessed client contribution - provider recovers contribution from individual - amount shown represents estimated contribution for the year	8,945
S175 safeguarding training- £400 prim & £500 sec.		6
EWO Buy Back £26 per Hour for maintained schools / academies plus vat where applicable		326
£30.00 per licence for e-learning No Change £75.00 per person for non attendance at training courses and not cancelling within the agreement of the Cancellation Policy No Change		5
Respite care £450 per night, £20 per hr day care.	25 nights	12

Fees and Charges To Be Agreed Via This Report

14,080

13,040

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17		
	Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s	Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
Economic Regeneration						
CLIS / Adult Learning						
Tuition / Course Fees	£2.90 per hour . £1.45 for clients on means tested benefits excluding JSA & ESA (WRAG)		176	£2.90 per hour . £1.45 for clients on means tested benefits excluding JSA & ESA (WRAG) NO CHANGE		176
Building Control.						
Searches	Searches	At cost	1	Searches	At cost	1
Building Control Fees	Fees recalculated to ensure costs of running the service are recovered	See Below	392	Fees recalculated to ensure costs of running the service are recovered	See Below	392
BUILDING REGULATION APPLICATION CHARGES						
NEW HOUSING						
No. of Dwellings						
1		490			515	
2		680			700	
3		870			885	
4		1,040			1,065	
5		1,210			1,250	
6 or more		IDC			IDC	
DOMESTIC BUILDING WORKS						
Attached/detached garage or carport, n.e. 36m2		200			215	
Attached/detached garage or carport, 36-100m2		250			265	
Extension 40 - 60m ²		475			500	
Extension 60 - 100m ²		515			550	
Replacement window/s & door/s to one property		75			75	
Replacement window/s & door/s to more than one property		IDC			IDC	
Controlled domestic electrical work (not CPS)		250			250	
Renovation of a thermal element (non-structural)		75			75	
Renovation of a thermal element (structural)		130			135	
Rooms in a roofspace including means of access		375			385	
Additional rooms in a roof space excluding means of access		300			320	
Other domestic work - estimated cost < £2,000		125			140	
Other domestic work - estimated cost £25,000 - £50,000		400			450	
Other domestic work - estimated cost > £50,000		IDC			IDC	
NON-DOMESTIC BUILDING WORKS						
Installation of < 20 windows and doors		150			150	
Installation of 20 - 50 windows and doors		IDC			IDC	
Other non-domestic work - estimated cost < £2,000		175			200	
Other non-domestic work - estimated cost £2,000 - £5,000		200			225	
Other non-domestic work - estimated cost £5,000 - £10,000		300			300	
Other non-domestic work - estimated cost £10,000 - £25,000		400			420	
Other non-domestic work - estimated > £50,000		IDC			IDC	
STREET NAMING & PROPERTY NUMBERING CHARGES						
New property addresses on existing street						
1		35			50	
2 to 5		45			80	
6 to 10		70			100	
11 to 50		125			150	
51+		125			200	

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17		
	Basis and charge for 2015/16	2015/16 (units if applicable)	Budget 2015/16	Basis and proposed charge for 2016/17	2016/17 (units if applicable)	Proposed Budget 2016/17
	(d)	(e)	f = d x e £000s	(d)	(e)	f = d x e £000s
Change to a new development after notification						
1	35			50		
2 to 5	45			80		
6 to 10	70			100		
11 to 50	125			150		
51+	125			200		
Re-addressing of properties on existing street (per property)	45-135 total			120		
New property addresses requiring new street names						
1	55			70		
2 to 5	70			100		
6 to 10	95			140		
11 to 50	145			200		
51+	145			270		
Music Service	2015-16 academic year	Dependent on take up and expression of interest by schools. Information still being gathered	350	2016/17 academic year	Dependent on take up and expression of interest by schools. Information still being gathered	371
	Instrument Hire @£15			Instrument Hire @£15		
	Contin Lessons @£30.00			Contin Lessons @£32.00 /term		
	Group Lessons @£45			Group Lessons @£48 /term		
	Individual Lessons @£90			Individual Lessons @£96 /term		
	KS1 1 term projects@£360			KS1 1 projects@£1140 / year		
	KS2 full year projects @£700			KS2 full year projects @£700		
Development Management.						
Planning Application Fees (Statutory)	Statutory Fees set by Government	Variable	794	Statutory Fees set by Government	Variable	794
Non Statutory Fees:						
Householder Enquiry Forms	Non Statutory Fees approved and	30	11	Non Statutory Fees approved and	33	11
Minor Pre-application Advice	to be implemented from	30	10	to be implemented from	33	10
Listed Building & Conservation Area Advice	1st January 2015	30	2	1st January 2015	33	2
Sec 106 Legal Agreement Enquiries		30	1		33	1
Planning Policy Evidence Based & Land Allocation Discussions	(Delegated approval received in November 2014)	Variable	1	(Delegated approval received in November 2014)	Variable	1
Markets						
	No changes proposed other than the ones shown below		629	No changes proposed other than the ones shown below		629
Barnsley Open Market						
Stall A	£13.15 per day			No change recommended.		
Stall B	Stalls removed			No change recommended.		
Stall C	Stalls removed			No change recommended.		

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s
Stall D stall 81 only - small stall Stall E stalls 58 and 65 Stall F stalls 41 and 45 - concrete pillars through stalls Stall G pitch 5 only Stall H stalls 72 and 73 and pitches 1-4 Stall I (Weds / Fri / Sat stalls 57,58,66,70,74,76,86,85,88,92,76,77,93 and 89) (Note 57 and 66 were £10.65 only on Tuesday now is £11.00) Stall J (Weds / Fri / Sat stalls 43,46,47,50,51,54,55,59,60,61) Stall K (Weds / Fri / Sat - stalls 35,38,39,42,62,63,64) Tuesday stalls 58,69,74,75,86 and 89 £21.60 and stall 70 £19.80) Triangle pitch		
£11.95 per day £11.25 per day £11.20 per day £5.00 per day £10.30/£2.50 per day £5.75 per day £8.20 per day £11.40 per day £11.25/£10.30 per day £15 per day		
<u>Barnsley Central Sunday Market</u> All 8ft stalls Pitches 1-4 Pitch 5 Shutter pitches		
£10.00 per day £5.00 per day £5.00 per day £10.00 per day		
<u>Barnsley Semi-Open Market - all days</u> A+ A B+ B C - 8' x 4' stand D - stalls 82,86,87,89 E - stalls 84 and 88 Additional space charged per square foot in open and semi open market		
£15.05 per day £13.05 per day £14.50 per day £11.60 per day £9.00 per day £6.25 per day £6.25 per day £0.50 per square foot - to support effective enforcement of spreading into areas that have not been paid for.		
<u>Extra stalls</u> At all markets traders paying for at least one stall at full rent can take additional stalls at 25% of the going rate on a casual basis subject to such stalls not being used at the full rate by other traders		
No change recommended.		
<u>Semi -open pitches per day</u> P1 P2 P3 P4 P5 P7		
£12.20 per day £14.10 per day £10.35 per day £20.80 per day £21.30 per day £22.45 per day		

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.		
No change recommended. No change recommended. No change recommended. No change recommended.		
No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.		
No change recommended.		
No change recommended.		
No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.		

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17		
	Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s	Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
P8 P9 P10 P11 (was P12) P12 (was P17) P13 (was P18)	£6.00 per day £4.40 per day £14.25 per day £9.05 per day £8.30 per day £8.30 per day			No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.		
<u>Market Hall Trading Tables and Pitches</u> T1 - T4 Pitch 5 (Hiltons) Ground floor pitches 1-4	£8.25 per day Pitch has been removed £5.00 per day			No change recommended. No change recommended. No change recommended.		
<u>Storage boxes at Barnsley Market</u> Standard per week Large per week	£10.00 per week. £12.50 per week			No change recommended. No change recommended.		
<u>Charges for electricity</u> Where metered standard and unit charges are automatically reviewed in accordance with YEB non domestic charges. Semi-open market stalls ; - standard charge of £1.50 for the first 4 lights now incorporated into the stall charge. A charge of 10p per light to be charged over the first 4 used. Other charges not listed.	Semi-open market every extra light 10p per day. Any fridge or major electrical appliance 30p per day. No change to other charges recommended.			No change recommended. No change to other charges recommended.		
<u>Other town centre fees and charges</u> <u>Gazebo</u> Gazebo hire - charities Gazebo hire - businesses	£15.00 per day £30.00 per day.			No change recommended. No change recommended.		
<u>Poster sites - metropolitan centre</u> All sites	£25.00 per week			No change recommended.		
<u>Stage hire</u> Including transport	£495 per day.			No change recommended.		
<u>District Markets</u> <u>Wombwell</u> Stall 10 x 8	£13.22 per day			No change recommended.		
<u>Hoyland</u> A 11' stall B 11' stall C 11' stall	£14.03 per day £13.45 per day £12.88 per day			No change recommended. No change recommended. No change recommended.		
<u>Goldthorpe</u> A 9' stall B 9' stall C 9' stall	£9.54 per day £8.39 per day £7.24 per day			No change recommended. No change recommended. No change recommended.		
<u>Penistone</u> 2 metre stall 3 metre stall	£10.00 per day £15.00 per day			No change recommended. No change recommended.		
<u>Standard trader car parking</u> Standard trader bay	£2.50 per day			No change recommended.		

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE

Town centre space management - pricing structure

Cheapside
Daily rate Mon, Tue, Wed & Fri.
Daily on Thursday or Sunday
Daily on Saturday
Weekly rate

Queen Street
Daily rate Mon, Tue, Wed & Fri.
Daily on Thursday or Sunday
Daily on Saturday
Weekly rate

Peel Square
Daily rate Mon, Tue, Wed & Fri.
Daily on Thursday or Sunday
Daily on Saturday
Weekly rate

Mayday Green
Daily rate Mon, Tue, Wed & Fri.
Daily on Thursday or Sunday
Daily on Saturday
Weekly rate

Stall 1 & 2 May Day Green – Adjacent to Car Phone Warehouse

Stall 3 & 4 – May Day Green – Adjacent to Metropolitan Centre

Albert Street, East Street and Market Street
Daily rate Mon, Tue, Wed & Fri.
Daily on Thursday or Sunday
Daily on Saturday
Weekly rate

The Arcade
Daily rate Mon, Tue, Wed & Fri.
Daily on Thursday or Sunday
Daily on Saturday
Weekly rate

Culture, Housing & Regulation Services

Dog Warden Fees
Dog Release Fee
Dog Surrender Fee

BUDGETED INCOME 2015-16			
Basis and charge for 2015/16	2015/16 (units if applicable)	Budget 2015/16	
(d)	(e)	f = d x e	
		£000s	
£150			
£100			
£200			
£700			
£100			
£75			
£150			
£500			
£150			
£100			
£200			
£700			
£100			
£75			
£150			
£500			
£20.00 per bay per day			
£20.00 per bay per day			
£50			
£30			
£100			
£250			
£50			
£10			
£75			
£200			
£50 per Dog	Variable		6
£100 per Dog	Variable		2

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17	2016/17 (units if applicable)	Proposed Budget 2016/17
(d)	(e)	f = d x e
		£000s
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
No change recommended.		
£50 per Dog	Variable	6
£100 per Dog	Variable	2

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17				
	Basis and charge for 2015/16	2015/16 (units if applicable)	Budget 2015/16	Basis and proposed charge for 2016/17	2016/17 (units if applicable)	Proposed Budget 2016/17		
	(d)	(e)	f = d x e £000s	(d)	(e)	f = d x e £000s		
Pollution Control								
Misc Fees & Charges	No change recommended- various charges.	variable - anticipated drop in volumes expected	2	No change recommended- various charges.	variable - anticipated drop in volumes expected	2		
PPC Permits	Statutory Fee - Individual charge to each company based on an Annual Risk Assessment	variable - anticipated drop in volumes expected	44	Statutory Fee - Individual charge to each company based on an Annual Risk Assessment	variable - anticipated drop in volumes expected	44		
LSO Contracts	Fixed Annual Contracts - Varying terms	variable - anticipated drop in volumes expected	10	Fixed Annual Contracts - Varying terms	variable - anticipated drop in volumes expected	10		
Entertainment Licenses								
Licence Fees - Premises, Alcohol & Gambling	Statutory fees set by Government, except sex establishments. New charges for sex establishments:- new application - £234, renewal application £112, variation £234, transfer £34.	Variable	184	Statutory fees set by Government, except sex establishments. New charges for sex establishments:- new application - £234, renewal application £112, variation £234, transfer £34.	Variable	184		
Hackney Carriage Licenses								
Private Hire & Hackney Vehicle, Driver & Operator Licensing	Can only recover fees to recover total cost of service - New Fees for 2014/15 Approved by the Taxi Licensing Board in October 2014.	Variable	171	Can only recover fees to recover total cost of service	Variable	171		
Trading Standards								
Stamping Fees and Poison Licences	No change recommended.	Variable	1	No change recommended.	Variable	1		
Animal Health - Licence Fees								
Home Dog Boarders	£104 per Licence	Variable	9	£104 per Licence	Variable	9		
Performing Animals	£104 per Licence	Variable		}	£104 per Licence		Variable	}
Dangerous Wild Animals	£104 per Licence (plus rechargeable vets fees)	Variable		}	£104 per Licence (plus rechargeable vets fees)		Variable	}
Dog Day Care (Low Volume)	£104 per Licence	Variable		}	£104 per Licence		Variable	}
Dog Day Care (High Volume)	£135 per Licence	Variable		}	£135 per Licence		Variable	}
Dog Breeders	£135 per Licence	Variable		}	£135 per Licence		Variable	}
Pet Shops	£127 per Licence	Variable		}	£127 per Licence		Variable	}
Boarding Kennels (Dogs / Cats)	£150 per Licence	Variable		}	£150 per Licence		Variable	}
Greyhound Racing Track	£135 per Licence	Variable		}	£135 per Licence		Variable	}
Riding Schools	£135 per Licence (plus rechargeable vets fees)	Variable		}	£135 per Licence (plus rechargeable vets fees)		Variable	}
Zoo	£197 per Licence (plus rechargeable vets fees)	Variable	}	£197 per Licence (plus rechargeable vets fees)	Variable	}		
Food Health & Safety								
Tuition Fees	No change recommended.	Variable	8	No change recommended.	Variable	8		
Museums and Heritage Centres								
	At cost - this includes charges for car parking , room hire etc.	Variable	374	At cost - this includes charges for car parking , room hire etc. Changes include: Cooper Gallery Private Hire £220 full day £50 per hr outside core hrs Charities £150 full day £30 per hr outside core hrs	Variable	424		

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s
Gallery Hire £500 (2 hours)		
Sadler £100 (1 hour)		
Cannon Hall		
Ballroom Hire for ceremony £500 - £930		
Library Hire for ceremony £400 - £700		
Ballroom Hire for private functions £1000		
Gallery Hire for functions £500 (2 hours)		
Drink Functions (walled garden/Spencer wing) £100 per hr		
Car Parking £3 up to 4 hours (incl VAT)		
£5 all day (incl VAT)		
Season Ticket £100 (incl VAT)		
Elsecar		
Building 21 Hire £500 -£1250		

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
Gallery Hire £500 (2 hours)		
Sadler for Weddings £400 - £700		
Sadler £100 (1 hour)		
Commission on Artists work 35%		
Cannon Hall		
Spencer Wing Conference Hire		
Full day £220, £50 per hr outside core hrs		
Charities £150 full day, £30 per hr outside core hrs		
Victorian Wing		
£50 - £100 per day		
£70 per hr weekends		
charities		
£30 - £75		
£30 per hr weekends		
Ballroom Hire for ceremony £500 - £930		
Deer Shelter for Ceremony £500 - £930		
Library Hire for ceremony £400 - £700		
Ballroom Hire for private functions from £700		
Gallery Hire for functions £500 (2 hours)		
Drink Functions (walled garden/Spencer wing) £50 per hr		
Car Parking		
£3 all day cars & minibuses (incl VAT)		
Coaches £5 all day (incl VAT)		
Motorcycles free in designated areas		
Season Ticket £100 (incl VAT)		
Fishing £3 per day (Juniors £1)		
Land Hire £1000 per day £50 per day per pitch (£25 charities)		
Elsecar		
Building 21 Hire £50 -£1250		

Museums and Heritage Centres (Cont)

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17		
	Basis and charge for 2015/16	2015/16 (units if applicable)	Budget 2015/16	Basis and proposed charge for 2016/17	2016/17 (units if applicable)	Proposed Budget 2016/17
	(d)	(e)	f = d x e £000s	(d)	(e)	f = d x e £000s
	Hard based space outside £416.66			Hard based space outside £416.66		
	Visitor Centre Meeting Room Private & Commercial Mon-Fri £256 per day. Weekends and evenings £67 per hour Internal BMBC Mon-Fri £185 per day. Weekends and evenings £67 per hour			Visitor Centre Meeting Room Private & Commercial Mon-Fri £220 per day. Weekends and evenings £50 per hour Internal BMBC Mon-Fri £150 per day. Weekends and evenings £30 per hour		
	Worsbro Mill Season Ticket £100 (incl VAT)			Worsbro Mill Season Ticket £100 (incl VAT)		
	Experience Barnsley Hire of Learning Lab (office hours) £256 Hire of galleries (office hours) £500			Experience Barnsley Hire of Learning Lab (office hours) £220 Hire of galleries (evening function) from £500		
	Archives Various copying, printing charges (£0.30 - £20.00) Commercial use of images or documents. Various charges £50 - £400.			Archives Various copying, printing charges (£0.35 - £20.00) Commercial use of images or documents. Various charges £120 - £480. Low resolution images for use on the internet £6 - £240 Commercial use of exhibitions £60-£180 Television - £360 incl VAT first broadcast £180 incl VAT for subsequent repeats		
	School Visits Victorian Kitchen visit £9.20 per child (full day) Other Visits £8.99 per child (full day) Half day £5.10 per child			School Visits Visits £8.99 per child (full day) Half day £4.99 per child		

Museums and Heritage Centres (Cont)

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
Outreach in classroom £150		

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE
Sports
Passport to Leisure
Golf Course - Green Fees / Season Tickets
Bereavement Services
Burial & Cremation fees
Gypsy Sites
Pitch rents at Smithies Lane Gypsy & Traveller site (Small improved pitch)
Pitch rents at Smithies Lane Gypsy & Traveller site (Large improved pitch)
Hire of caravans (Ings Road site etc)
Environment & Transport
Waste
Commercial waste collection
Zone A

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s
Talks and Tours on Site £100 (10:00am -4:00 pm) £150 (after 4:00pm)		
Talk off site - £150 + expenses		
Professional consultancy rates - from £250 per day + expenses		
No change suggested - income target not being met Fees levels are currently being examined as part of the ongoing review of the Golf service	-	5
	-	300
6% increase burials and cremations	-	1,662
Increase should be in line with the increase in rents for Berneslai Homes stock - 1.2%		
£72.12 per week per pitch		-
£93.75per week per pitch	96	-
£59.68 per week 28ft caravan		-
£66.10 per week 35ft caravan		-
	1,700	942
140 litres bin size £196.56 240 litres bin size £245.44		

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
Handling boxes per week £50		
Talks and Tours on Site £80 (10:00am -4:00 pm) £150 (after 4:00pm)		
Talk off site - £150 + expenses		
Professional consultancy rates - from £250 per day + expenses		
No change suggested - income target not being met Fees levels are currently being examined as part of the ongoing review of the Golf service	-	5
	-	300
6% increase burials and cremations	-	1,762
Increase in line with formula used (until 2016/17) to increase rents for council housing; (i.e. CPI (as at Sept. 2015) + 1%: = - 0.1% + 1% = 0.9% rent increase.		
£72.77 per week per pitch		-
£94.59 per week per pitch	97	-
£60.22 per week 28ft caravan		-
£66.69 per week 35ft caravan		-
	1,700	942
No change recommended. No change recommended.		

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17		
	Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s	Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
	360 litres bin size £329.16 660 litres bin size £531.96 700 litres bin size £574.60 1100 litres bin size £744.64 Recyclable waste - £104 for all bin sizes			No change recommended. No change recommended. No change recommended. No change recommended.		
<u>Zone B</u>	140 litres bin size £214.76 240 litres bin size £263.64 360 litres bin size £347.36 660 litres bin size £549.64 700 litres bin size £594.88 1100 litres bin size £762.84 Recyclable waste - £104 for all bin sizes			No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.		
<u>Zone C</u>	140 litres bin size £231.92 240 litres bin size £280.80 360 litres bin size £364.00 660 litres bin size £566.80 700 litres bin size £615.16 1100 litres bin size £780.00 Recyclable waste - £104 for all bin sizes			No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.		
<u>Clinical waste collection</u>	Consideration to ceasing service Zone A £196.78 Zone B £205.80 Zone C £216.47	15 Customers	-	Consideration to ceasing service No change recommended. No change recommended. No change recommended.	15 Customers	-
Clinical waste charge to PCT	Consideration to ceasing service	1	-	Consideration to ceasing service	1	-
Bin delivery charges	£15 is a reasonable charge	660	10	£20 delivery charge and removal of service subsidies	660	10
Bin provision						
Special (bulky) collection	£5 for 1 item & £10 for 2/3 or 4 items. £15 for 5 items	4,000	35	£10 for 1 item, £20 for 2-4 items, £25 for 5 items, £30 for 6-8 items, £35 for 9 items, £40 for 10-12 items	4,000	35
New Premium Bulky Collection	Subject to contract - income may fall depending on market forces. Market prices are currently high			£20 for first item, +£7.50 for each additional item thereafter. Additional items fridges £10 and additional items excess weight/size +£10		
Glass	Subject to contract - income may fall depending on market forces. Market prices have recently dropped	8,500	220	Subject to contract - income may fall depending on market forces. Market prices are currently high	7,500	220
Paper	Subject to contract - income may fall depending on market forces.	4,000	400	Subject to contract - income may fall depending on market forces. Market prices have recently dropped	4,000	400
Cardboard		3,000	80	Subject to contract - income may fall depending on market forces.	2,500	80
<u>Fleet</u>						
MOT fees - taxi	£45 per inspection and £20 re-test	1300 tests and 600 re-test	75	£45 per inspection and £20 re-test	1300 tests and 600 re-test	75
MOT fees - general public	£45 per inspection no re-test charge	160	7	£45 per inspection no re-test charge	160	7
<u>Engineers</u>						

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17		
	Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s	Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
	Street Lighting - external	Individually priced jobs dependant upon work required	70	290	Individually priced jobs dependant upon work required	70
Other (dropped crossings)	Individually priced jobs dependant upon work required	80	50	Individually priced jobs dependant upon work required	80	50

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17		
	Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s	Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
Other (signs)	Individually priced jobs dependant upon work required	20	45	Individually priced jobs dependant upon work required	20	45
Other (Engineering Services external works)	Individually priced jobs dependant upon work required		50	Individually priced jobs dependant upon work required		50
Mechanical sweeping - external	£61.05 per hour	7 customers	10	+3% and roundup £63 per Hr	7 customers	10
Cesspit emptying - domestic	£265 per visit	91	24	+3% and roundup £273 Per visit	91	24
Cesspit emptying - industrial	£187.42 for 2 hrs	107 hrs	10	+3% and roundup £193 for 2 Hrs	107 hrs	10
Recycling	individually priced per material and tonnage purchased	-	105	individually priced per material and tonnage purchased	-	105
Neighbourhood Services						
External income	Individually priced jobs dependant upon work required		50	Individually priced jobs dependant upon work required		50
Disposal of dead animals following RTA				£30 per Animal		
Stores						
Sales of scrap metal and timber	Individually priced per material and tonnage purchased	-	1	Individually priced per material and tonnage purchased	-	1
Tipping	Individually priced per type of material	232 tonnes	1	Individually priced per type of material	232 tonnes	1
Weighbridge	£10 per use	180	2	£10 per use	180	2
Highways Licences, Permits and Services						
Licensing of builders' skips placed on the highway	£15 per skip for a maximum of 14 days (non permitted) or 7 days maximum if permitted	Variable	45	Increase of £5 per skip to £20 per skip for a maximum of 14 days (non permitted) or 7 days maximum if permitted	Variable	45
Licensing of builder's skips placed on the highway - retrospective license	£50 per skip	Variable		3% increase to £75 Per Skip and round up	Variable	
Licence charge for scaffolding and other structures on highways (Fixed)	£155 for first week, £50 for subsequent weeks	Variable	10	£175 for first week, £60 for subsequent weeks	Variable	10
Licence charge for scaffolding and other structures on highways (Mobile)	£51 per day	Variable	1	53	Variable	1
Licensing of builder's materials deposited on the highway	£10 per day	Variable	1	11	Variable	1
License to dispense with erection of a hoarding	£77 to cover site inspection	Variable	1	80	Variable	1
Site inspections to monitor compliance with duties relating to the erection of hoardings	Nationally agreed fee - £51 per inspection	Variable	1	51	Variable	1
Various licences to make openings in the street or footway for constructing works, cellars or the admission of light into premises	£180 per licence	Variable	1	185	Variable	1
License to construct a vehicle crossing - use of BMBC Engineering Services or private contractors	Application fee £51 - where Engineering Services are used no fees for site inspections. For hardened footway applications using private contractors two site inspections at £51 each. For commercial applications involving radius kerb /full carriageway const	Variable	5	Application fee £53 - where Engineering Services are used no fees for site inspections. For hardened footway applications using private contractors two site inspections at £53 each. For commercial applications involving radius kerb /full carriageway const	Variable	5
Clearance of accident debris	Actual costs +10%			Actual costs +10%		
Application for an exemption to a Traffic Regulation Order	£102 per application	Variable		105	Variable	
Road Closure Orders (Planned)	£847 per closure		66	£847 + advertising cost		66

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE
Road Closure Notice (Emergency)
Road Closure Order (Special Events)
Parking place suspension

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s
£341 per closure		
£847 per closure		
Estimated loss of parking revenue plus 10% to cover administration costs	Variable	

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
351		
£847 + advertising cost		
Estimated loss of parking revenue plus 10% to cover administration costs	Variable	

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17		
	Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s	Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
Application for a traffic sign to specified land or premises (permanent)	£51 per sign application fee. If the application is successful - a charge for the costs of manufacturing and erecting the sign plus 10%	Variable		£51 per sign application fee. If the application is successful - a charge for the costs of manufacturing and erecting the sign plus 10%	Variable	
Application for a traffic sign to specified land or premises	£40 per sign	Variable		41	Variable	
Placing of traffic sign for specified land or premises	Actual cost +10%	Variable			Variable	
Pavement café licences	£362 application fee plus annual maintenance fee for 2 site inspections of £202	Variable	3		Variable	3
Consideration of applications for consent for overhead beams, Rails, wires, banners etc above the highway	£90 per application (no charge for charities)	Variable		93	Variable	
Highways Licences, Permits and Services (cont)						
Licence to Oversail the Highway with Tower Cranes etc	£85 application fee plus a monthly £56 inspection charge	Variable		88	Variable	
Consideration of applications to buildings, structures, balconies etc over the highway	£561 per application	Variable		578	Variable	
Licence to non-Statutory Undertakers to place and maintain apparatus in the Highway (New Roads and Street works Act)	£400 per licence	Variable	55	420	Variable	55
Construction of highways to be adopted (section 38 Highways Act 1980)	8.5% of estimated total works	Variable	94		Variable	94
Charges for Demolition Notices	£250 per licence	Variable	11	258	Variable	11
Penalty charges to Statutory Undertakers for exceeding permitted licence to occupy the Highway (Section 74 New Roads and Street works Act)	Variable	Variable	151	Variable	Variable	151
Bus lane enforcement	£60 for driving in a bus lane with 50% discount for early payment and 50% enhancement for late payment.	Variable	15	£60 for driving in a bus lane with 50% discount for early payment and 50% enhancement for late payment.	Variable	15
Increased Highways Act enforcement	Charges will be made to people based on cost for clearing the highway, if they fail to do it themselves. This will include, for example overhanging vegetation.	Variable	5	Charges will be made to people based on cost for clearing the highway, if they fail to do it themselves. This will include, for example overhanging vegetation.	Variable	5
Licensing of builder's skips placed on the highway - retrospective license	From £50 to £72/ license (inspection fee £52 + £20 admin cost)	30	2	75	30	2
Weekly Inspection of Scaffolding and hording	£52 (This is an increase of 2% based on pay)			60		
Retrospective Licenses for S184, S50 & Scaffold licenses would incur a charge of £70 additional to the normal license fee.	New £72 fee (inspection fee £52 + £20 admin cost)	36	3	£75 + normal licence fee	36	3
Road Closure Orders (Planned) PROW Initial fee - dependant on dwelling numbers, sliding scale for more than 1 dwelling	484 (Increase of 10%)	Variable	-	499	Variable	-
Road Closure Orders (Planned) PROW weekly fee	91 (Increase of 10%)	Variable	-	94	Variable	-
Road Closure Orders (Planned) PROW Extension	242 (Increase of 10%)	Variable	-	227	Variable	-
Road Closure Notice (Emergency) PROW	220 (Increase of 10%)	Variable	-	227	Variable	-
Public Path Orders (Diversion Orders) - dependant on dwelling numbers, sliding scale for more than 1 dwelling	2901 (Increase of 10%)	Variable	-	Sliding scale	Variable	-

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17		
	Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s	Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
	Pavement café licences new application	£370 (based on an increase of 2%)	2	1	381	2
Pavement café licences (continuation fee)	£202 (No change recommended)	16	3	208	16	3
Water Course Consenting	£52 (This is an increase of 2% based on pay)	5	0	56	5	-
Status Enquiries	£52 (This is an increase of 2% based on pay)	100	5	56	100	5
Residents Parking Zones						
Permits for Residents Parking Zones	£20 1st Resident Permit and Special Organisation Permit; £30 1st Business Permit; 2nd & 3rd Resident Permit £40 and £60; 2nd & 3rd Business Permit £60 & £100; Resident Change of Vehicle/Lost Permit £5; Business Replacement Permit £10; Voucher Books £7.50.	Variable	24	£20 1st Resident Permit and Special Organisation Permit; £30 1st Business Permit; 2nd & 3rd Resident Permit £40 and £60; 2nd & 3rd Business Permit £60 & £100; Resident Change of Vehicle/Lost Permit £5; Business Replacement Permit £10; Voucher Books £7.50.	Variable	24
Car Parking						
Off Street Parking	£1.20 1 Hour, £1.60 2 Hours, £2.50 4 Hours, £5.00 All Day. Pitt Street, Burleigh Street (East and West) and Joseph Street, 2 Hours 70p, Pitt Street, Burleigh Street (East and West) and Joseph Street 4 Hours £1.20, Pitt Street, Burleigh Street (East and West) and Joseph Street more than 4 hours £2.00. West Road less than 4 Hours £1.10, more than 4 hours £2.20		619			619
On Street parking	Inner Zone £0.70 for 1/2 Hour & £1.40 for 1 Hour Outer Zone £0.70 for 1 Hour & £1.4 for 2 Hours		310			310
Car Parking (Cont)						
Public Season Tickets	£22 for 5 days, £27 for 6 days, £82 one month (5 days per week) £100 one month (6 days per week), £230 for 3 months (5 days per week), £275 for 3 months (6 days per week), £770 for 1 year (5 days per week), £910 for 1 year (6 days per week). £940 for 1 year (reserved bay)		72			72
Staff Discounted Season Tickets	£17.50 per month or £35 per month for Chief Officers.		203			203
Charges for Fixed Penalty Notices	£70 or £50 depending on the type of contravention, falling to £35 and £25 if paid early		284			284
Control & Drainage						
Control Fees (Owner occupiers, B Homes, Private contracts)	£41.67 for a call out (exclusive of VAT)		125			125

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE
Fees and Charges To Be Agreed Via This Report

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s
		9,764

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
		9,936

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE
Customer Services
School Meals
School Meals
Day Opportunities
Transport (Day Care)
Laundry/Bathing (At Day Centre)
Lunch (At Day Centre)
Central Call
Careline
Mobile Care
Assistive Technology - Passive
Assistive Technology - Non Passive
Barnsley Library & Information Service
Fines, Sales and Receipts (Book fines, video & CD hire, obsolete stock etc)
Barneslai Homes
Other
Statutory Fees
General Search
Certificates
Marriages (Register Office)
Non Statutory Fees
Marriages / Ceremonies (Ceremony Suite)
- Monday - Thursday
- Friday
- Saturday
- Friday
- Saturday
- Sunday
- Bank Holiday
Advanced Booking Fee
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Stronger & Healthier Communities
Planning & Housing Enforcement

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s
Charge is based on providing the level of service (SLA) required by each individual school governing body, and logistics necessary to fulfil their requirement.	Dependent on take up by schools / academies. Proposed Budget TBC when SLA's returned by schools and outcome of a contract for school meals provision to 9 schools is known	4,063
£1.00 per journey		30
£1.05 per load		1
£3.00 per meal		54
£3.24 per week		} 984
£1.00 per week		
£0.55 per week		
£1.05 per week		
Various Charges		118
Based on number of transactions attributable to BH over the various locality settings and specific costs for out of hours support and Contact Centre		780
£18.00		} 140
£10.00		
£45.00	5	
£112.00	81	} 9
£134.00	90	
£161.00	199	
£345.00	102	
£440.00	222	98
£448.00	42	19
£448.00	2	1
£448.00	721	19

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
Charge is based on providing the level of service (SLA) required by each individual school governing body, and logistics necessary to fulfil their requirement.	Reduction in total income from 2015/16 is a result of an Academy making its own arrangements. Will be equivalent reduction in spend requirement.	4,000
£1.00 per journey	No proposed change. Significant increase in recent years as part of KLOE	30
£1.05 per load	Review of charging to be done in 2016/17	1
£3.00 per meal		54
	This is now delivered through the Trading Company ILAH (Barnsley) Ltd. Fees and charges will be considered by the Board	} 984
Various Charges	No proposed change for 2016/17. Review to be undertaken to consider income and level of charges during the year.	118
Based on number of transactions attributable to BH over the various locality settings and specific costs for out of hours support and Contact Centre	No change for 2016/17. Business review being undertaken with BH to consider needs for 2017/18	780
£18.50		} 141
£10.00		
£45.00	5	
£113.00	81	} 9
£135.50	90	
£163.00	199	
£348.50	102	
£444.50	222	99
£452.50	42	19
£452.50	2	1
£452.50	721	19

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2015-16			PROPOSED INCOME 2016-17		
	Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s	Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
Misc Fees & Charges	No change recommended- various charges.	Variable	11	No change recommended- various charges.	Variable	11
Public Health and Drainage						
Works in Default	Charged @ Cost Rechargeable works a/c	Variable	49	Charged @ Cost Rechargeable works a/c	Variable	49
Parks Services						
Fairs & Circuses		Recommended introduction of new pricing structure. Charitable Events and Income- generating Community-led Events £100/day Small commercial rate (example: six children's rides and side stalls, or horse fair) £300/day plus £75/day for non income generating 'set up' days. Large commercial rate (example: large rides plus smaller children's rides and side stalls, circus's, music festival) £500/day plus £150/day for non income generating 'set up' days.	10	No change recommended.	Charitable Events and Income- generating Community-led Events £100/day Small commercial rate (example: six children's rides and side stalls, or horse fair) £300/day plus £75/day for non income generating 'set up' days. Large commercial rate (example: large rides plus smaller children's rides and side stalls, circus's, music festival) £500/day plus £150/day for non income generating 'set up' days.	10
Playground Inspections		£58 suggested	2	No change recommended.	No change recommended.	2
Football Pitch Rent Income		5% increase suggested	34	No change recommended.	No change recommended.	34
Cricket Pitch Rent Income	No change recommended.	No change recommended.	1	No change recommended.	No change recommended.	1

Fees and Charges To Be Agreed Via This Report

6,502

5,459

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE
Assets
Property and Procurement
Land and Building Rent; Maintenance, Service Charges
Rent Income Way leaves
Rent Income Council Dwelling
Allotment Enrolment Fees
Allotment Rent income
Garage Rent Income
Storage and Advertising Sites
Room Hire
IT
Finance
Summons
Benefits/Taxation - Liability Order
Benefits/Taxation - Late Payment of Commercial Debts (Interest) Act 1998
Commercial - Prompt Payment Discount Scheme
Commercial - Sickness Insurance Administration
Free school meals eligibility checking (Academy)
HR
Human Resources / Performance / Comm's
Recruitment - DBS Checks
Business Advisory - Occupational Health
Health and Safety - Training Courses
Research and Business Intelligence
Workforce Development - Training Fees

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s
Market Value	N/A	4,629
No change suggested		7
No change suggested		16
No change suggested		3
£69 per plot with water access/ £34 with no access to water.		114
£47 per site		5
		20
		33
£52 per Summons £28 Per Order		925
		25
Percentage Discount dependant on payment terms	tbc	284
Service Level Agreements	Service Level Agreements with Schools	75
		4
20	DBS Checks provided to Schools, Berneslai Homes and Other Organisations	151
	Occupational Health checks - Schools and other organisations	31
	Training Course Income	15
Service Level Agreements	Schools Information Management	120
Fees agreed across the region	Provision of various training courses	342

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
Market Value	Currently considering increase of up to 3% across all charges to reflect increases in mimimum wage affecting service contracts and potential changes in utility prices. Any increase in income will be offset by increases in costs.	4,629
		7
		16
		3
£73.14 per plot with water access/ £36.04 with no access to water.	Increase in income offset from increase in payments to Groundworks	121
£47 per site		5
		20
		33
£52 per Summons £28 Per Order	Volumes Under Review	925
		25
Percentage Discount dependant on payment terms	tbc	284
Service Level Agreements	Service Level Agreements with Schools	75
		4
20	DBS Checks provided to Schools, Berneslai Homes and Other Organisations	151
	Occupational Health checks - Schools and other organisations	31
	Training Course Income	15
Service Level Agreements	Schools Information Management	120
Fees agreed across the region	Provision of various training courses	342

CORE SERVICES

SECTION 7id

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE
Legal Services
Legal, Elections, Governance
Land Charge Searches - Various Types
Elections - Electoral Registers - Charges to other LA's
Fees and Charges To Be Agreed Via This Report

BUDGETED INCOME 2015-16		
Basis and charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Budget 2015/16 f = d x e £000s
Various Charges Dependant on type of Search	All Fees are set by parliament	188
NA	Charges to other LA's	4
Fees and Charges To Be Agreed Via This Report		6,991

PROPOSED INCOME 2016-17		
Basis and proposed charge for 2016/17 (d)	2016/17 (units if applicable) (e)	Proposed Budget 2016/17 f = d x e £000s
Various Charges Dependant on type of Search	All Fees are set by parliament	188
NA	Charges to other LA's	4
Fees and Charges To Be Agreed Via This Report		6,998

2016/17 SERVICE & FINANCIAL PLANNING
2016/17 COUNCIL TAX OPTIONS

1. **Introduction**

1.1 This report considers the calculation and options for setting the Authority's Council Tax for 2016/17.

2. **Basis of Council Tax Calculation**

2.1 The following stages are involved in determining options for setting the Council Tax:

- 1) Determining the Council Tax Base;
- 2) A review of past performance in collecting Council Tax;
- 3) Identifying the potential impact on the Council's Medium Term Financial Strategy of various Council Tax increases; and
- 4) Options for setting the Council Tax in the context of national and local policy.

Step 1 – Determining the Council Tax Base

2.2 The Authority's Tax Base represents the estimated number of chargeable dwellings in the area, expressed in terms of Band D equivalent properties and after allowing for disabled persons relief, discounts and other statutory adjustments.

2.3 The calculation of the tax base is further complicated by the Governments' Local Government Finance reforms that took effect from 1st April 2013. These changes are summarised below.

Local Council Tax Support Scheme

2.4 The Local Council Tax Support Scheme (LCTS) was introduced in 2013/14. Funding for the scheme forms part of the overall resources allocated to the Council as part of the Local Government Settlement.

2.5 Members will recall that following cuts in Government funding, a review of the original LCTS scheme was conducted in 2014/15. Following this review Members agreed a revision to the original scheme. The new scheme introduced on 1st April 2015 requires working age claimants to contribute a minimum of 30% to their Council Tax. It was also agreed that this revised scheme would operate for a minimum of 2 years before any further revision would be considered. (Cab.14.1.2015/7.3 refers).

2.6 A further review of the scheme will be conducted during 2016/17 with any recommendations on its revision forming part of the 2017/18 budget process.

Technical Changes to Council Tax

2.7 Government announced that from 2013/14, local authorities have more discretion to charge Council Tax on second homes and empty properties. The Council implemented the following policy:-

- A discount of 0% be applied to second homes and empty furnished homes;
- a discount of 25% be applied to properties that are vacant and undergoing repair or major structural alterations for up to 12 months, or 6 months after the completion of works, whichever is shorter;
- a discount of 8.3% (1 month) be applied to properties that are vacant and unfurnished from the date the property becomes empty;
- a 150% premium be charged on properties which have been empty and unfurnished for in excess of two years.

2.8 A revised Council Tax Base report was submitted in January 2016 (Cab.13.1.2015/XX refers) reflecting these policy changes as well as normal in year movements to the Tax Base.

Step 2 - Review of Performance in Collecting Council Tax

2.9 The policy changes mentioned above have impacted on the collection of Council Tax. However, estimates made predicted this and the current projected collection rates are in line with forecast assumptions. The collection rates will continue to be reviewed and a final update made prior to the setting of the 2016/17 Council Tax.

Step 3 – Potential Council Tax Yields 2016/17

2.10 Table 1 below provides information on the estimated Council Tax yields that could be generated based on the currently estimated Council Tax base at different levels of tax increase.

Table 1 – Council Tax Options (2016/17)

% Increase	0%	0.50%	1.00%	1.50%	1.90%	2.00%	2.50%	3.00%	3.5%	3.9%
	£M	£M	£M	£M	£M	£M	£M	£M	£M	£M
Council Tax Income	75.083	75.458	75.834	76.209	76.510	76.585	76.960	77.335	77.711	78.012
Collection Fund Surplus	1.615	1.615	1.615	1.615	1.615	1.615	1.615	1.615	1.615	1.615
Total Council Tax Income	76.698	77.073	77.449	77.824	78.125	78.200	78.575	78.950	79.326	79.627

2.11 Each 1% increase in the Authority's Band D Council Tax generates additional income to the Authority of approximately **£0.751M** per annum recurrently (0.5% = £0.375M etc).

2.12 Table 2 below provides an analysis of the impact of the various increases on the actual Council Tax for BMBC services for each band.

Table 2 – Indicative 2016/17 Council Tax Levels for BMBC Services

% Increase	0.00% £	0.50% £	1.00% £	1.50% £	1.90% £	2.00% £	2.50% £	3.00% £	3.50% £	3.90% £
Band A-	692.57	696.03	699.50	702.96	705.73	706.42	709.88	713.35	716.81	719.58
Band A	831.09	835.25	839.40	843.56	846.88	847.71	851.87	856.02	860.18	863.50
Band B	969.61	974.46	979.31	984.15	988.03	989.00	993.85	998.70	1,003.55	1,007.42
Band C	1,108.12	1,113.66	1,119.20	1,124.74	1,129.17	1,130.28	1,135.82	1,141.36	1,146.90	1,151.34
Band D	1,246.63	1,252.86	1,259.10	1,265.33	1,270.32	1,271.56	1,277.80	1,284.03	1,290.26	1,295.25
Band E	1,523.66	1,531.28	1,538.90	1,546.51	1,552.61	1,554.13	1,561.75	1,569.37	1,576.99	1,583.08
Band F	1,800.70	1,809.70	1,818.71	1,827.71	1,834.91	1,836.71	1,845.72	1,854.72	1,863.72	1,870.93
Band G	2,077.72	2,088.11	2,098.50	2,108.89	2,117.20	2,119.27	2,129.66	2,140.05	2,150.44	2,158.75
Band H	2,493.27	2,505.74	2,518.20	2,530.67	2,540.64	2,543.14	2,555.60	2,568.07	2,580.53	2,590.51

2.13 It must be noted that the final overall Council Tax increase for properties in the Borough will also depend on the precepts levied by the Police and Fire Authorities. These are currently being discussed by the respective authorities and are not yet available. It is however estimated that every 1% increase in the precepts (applied equally to Police and Fire) from the base BMBC increase will add an additional 0.15% to the overall headline Council Tax increase.

Step 4 – Options for Setting the Council Tax in the Context of National and Local Policy

Options for 2016/17

Council Tax Referendums & Council Tax Capping

2.14 Schedule 5 of the Localism Act introduced a new Chapter into the 1992 Local Government Finance Act, making provision for Council Tax referendums to be held if an authority increases its Council Tax by an amount exceeding principles determined by the Secretary of State and agreed by the House of Commons.

2.15 For 2016/17, the Secretary of State announced that a referendum will be required if an Authority sets Council Tax increases above **2%**. The cost of holding a referendum is estimated to be around £0.4M so any additional income received for increases above 2% would need to wholly cover this cost.

2.16 The Council could however agree an increase in Council Tax of say 1.9% without the requirement to seek the approval of the electorate in a referendum. This would result in additional **permanent** base resources of £1.4M per annum.

Additional 2% increase flexibility for Adult Social Care Pressures

- 2.17 The 2015 Spending Review announced that for the remainder of the current Parliament local authorities with responsibilities for Adult Social Care will be given flexibility to increase council tax by an additional 2% over and above the current referendum threshold (2%)
- 2.18 This flexibility is offered in recognition of demographic changes which are leading to a growing demand for Adult Social Care, with consequential higher cost pressures on council budgets.
- 2.19 The Adult Social Care pressures in Barnsley are widely publicised and therefore this option open to Members will help the Council bridge the ever increasing funding gap. Should Members chose to adopt this option additional **permanent** base resources of £1.5M over and above the £1.4M raised from a 1.9% increase, would be generated. However, these resources would need to be earmarked specifically for Adult Social Care.
- 2.20 Table 3 below provides an analysis of the impact of an additional 2% on top of the suggested 1.9% increase as above, on the actual Council Tax for BMBC services for each band.

Table 3 –Indicative 2016/17 Council Tax Levels for BMBC Services

% Increase	0.00% £	1.90% £	3.90% (inc 2% Social Care Levy) £	Annual Increase (at 3.9%) £	Weekly Increase (at 3.9%) £
Band A-	692.57	705.73	719.58	27.01	0.52
Band A	831.09	846.88	863.50	32.41	0.62
Band B	969.61	988.03	1,007.42	37.81	0.73
Band C	1,108.12	1,129.17	1,151.34	43.22	0.83
Band D	1,246.63	1,270.32	1,295.25	48.62	0.93
Band E	1,523.66	1,552.61	1,583.08	59.42	1.14
Band F	1,800.70	1,834.91	1,870.93	70.23	1.35
Band G	2,077.72	2,117.20	2,158.75	81.03	1.56
Band H	2,493.27	2,540.64	2,590.51	97.24	1.87

Pensioner Discount Scheme

- 2.21 The Council introduced a Council Tax Pensioner Discount scheme in 2010/11 whereby eligible persons aged 65 and over do not experience an increase in the Barnsley element of their Council Tax (over the previous year).
- 2.22 Members agreed in 2014/15 to gradually phase out the scheme over 5 years. The effects of this have already been factored into the Medium Term Financial Strategy.

Conclusion

- 2.23 Given the significant financial pressures that the Council continues to face particularly in relation to Adult Social Care, Members will need to give careful consideration as to whether to:
1. Increase Council tax over and above the referendum cap and hold a referendum;
or;
 2. Increase Council Tax upto the existing 2% referendum cap; and/or
 3. Take up the flexibility of an additional 2% increase to fund Adult Social Care pressures;

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2016/17 SERVICE & FINANCIAL PLANNING**RESERVES AND BALANCES UPDATE – JANUARY 2016****1. Purpose of Report**

- 1.1 To update the Council's reserves position as at January 2016.

2. Recommendation

- 2.1 Note the current position in relation to revenue reserves and capital balances, including a balance of £10m which is currently available to support Council wide investment priorities;
- 2.2 Approve the proposal to increase the Council's Minimum Working Balance from its current £10m to £15m as a contingency for unforeseen events; and
- 2.3 Note the intention to carry out a full review of all reserves and balances as part of an updated Medium Term Financial Strategy and report this back at a later date.

3. Summary Position

- 3.1 The latest position on *banked* reserves can be summarised as follows with a full breakdown attached as Appendix 1:

	2015/16 £M	2016/17 £M	2017/18 £M	TOTAL £M	
Unavailable – Statutory Items	68.5	-	-	68.5	* ₁
Unavailable - Investment Decisions	7.8	5.3	7.4	20.5	* ₁
Available Balances (reported via 15/16 Cabinet)	17.1	-2.0	-	15.1	* ₂

*₁ – Taken from Statement of Accounts.

*₂ – Includes £3.9m of unallocated reserves reported in the 2014/15 audited accounts and is prior to approval to increase Minimum Working Balance from £10m to £15m.

- 3.2 Total earmarked reserves (including investment decisions) total £89m (per the audited accounts). From this figure, the Council has set aside (earmarked) some £68.5m for statutory items such as the minimum working balance / school balances, funding to cover anticipated liabilities such as the Council's down-sizing / insurance costs as well as sums previously set aside to fund the Council's priorities such as the Town Centre Re-development.

- 3.3 In addition, investment decisions totalling £20.5m have also previously been agreed by Cabinet following approval of the Council's Reserves Strategy.
- 3.4 Over and above those reserves a further £15.1m of unallocated reserves (including £3.9m of unallocated reserves previously reported in the 2014/15 audited position) have been reported to Cabinet during the current financial year as part of standard budgetary procedures.
- 3.5 A full review of all earmarked reserves shown at Appendix 1 will take place as part of a refresh of the Council's Reserves Strategy which will form part of a fully updated 2017/18 – 2019/20 Medium Term Financial Strategy to be reported later in the year.
- 3.6 However, at this stage it is considered prudent financial stewardship to bolster the Authority's Minimum Working Balance (MWB) from its current level of £10m to £15m. A MWB of £15m would approximate to around 10% of the anticipated 16/17 net spend budget and is considered appropriate and proportionate to the risks faced by the Council over the medium term.
- 3.7 This would reduce the amount currently reported as available to support wider investment decisions to £10.1m.
- 3.8 Over and above the revenue position above, the capital position has also been reviewed. The previous Reserves Strategy had identified £24.2M of investment decisions requiring capital investment, resulting in an oversubscribed position of £3.4m. Subsequently, further unallocated capital receipts have been identified of around £3.2m (£1.9M from additional asset disposals with a further £1.3m from the Jobs and Business Growth Fund relating to investment no longer required) resulting in a minor over-subscribed position of around £0.2m.

SECTION 9

APPENDIX 1i

RESERVES & BALANCES – POSITION AS AT JANUARY 2016

<u>Unavailable – Statutory & Other</u>	£m	£m
School Balances	4.394	
Town Centre Redevelopment	19.000	
Future Council Down-sizing Costs	1.533	
Future Council - Implementation	1.910	
Insurance Fund Reserve	4.810	
Pension Fund	0.500	
Jobs & Growth Plan (Phase 1)	0.680	
Building Schools for the Future	5.167	
Service Specific Earmarking (slippage per Cabinet report)	20.551	
		58.545
Minimum Working Balance		10.000
		<hr/>
TOTAL – UNAVAILABLE (Statutory & Other)		68.545
		<hr/>

APPENDIX 1ii

RESERVES & BALANCES – POSITION AS AT JANUARY 2016

<u>Unavailable – Investment Decisions</u>	£m	£m
Future Council Budget Mitigation	9.000	
Jobs & Growth Plan (Phase 2)	2.200	
Academy Review / Legal Costs	1.000	
Pay Award (Additional Costs)	0.900	
Future Council Down-sizing Costs	6.000	
Placement & Sufficiency Strategy 15/16	0.500	
Moorland Plastics (Decommissioning)	0.878	
	<hr/>	
TOTAL – UNAVAILABLE (Investment Decisions)		<hr/> 20.478 <hr/>

APPENDIX 1iii

RESERVES & BALANCES – POSITION AS AT JANUARY 2016

<u>Available – Balances from 2015/16 Movements</u>	£m	£m
2014/15 Carry Forward (unallocated)	3.949	
New Homes Bonus	5.600	
Over Achievement of 15/16 Savings Target & Other Underspends	8.600	
Public Health Funding Cuts 15-17	<u>(3.000)</u>	
TOTAL – AVAILABLE (Balances)		<u>15.149</u>

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